

Unity Center of Walnut Creek

Board of Trustees Meeting

December 18th 2008

Location: YE Room Center at Unity Center.

A quorum being present the meeting was called to order by President Susan Miller at 7:04 PM

Announcement.

Ron and Mike McGarvey are running an 8 week class on the principles of Unity @ 7pm d on Thursday starting January 22n

Jan 10th to Through February Saturday Unity History and Principles. Super SEE

Present:

Board Members: Suzanne Perry Paige, Susan Miller, Mike McGuire, Lisa Nichols, Barbara Tuck Smith, Donna Early, Ron Salazar, Jan Rudolph , Deanna Early, and John Rexroat

Minister: Rev. David McArthur

Advisory Board Members: Ali True

Board Members Elect: Donna Bedford, David Petersen, and Kathy Bate

Absent: Tricia Linden

Guests: Dan Delette and Jack Shaffer

David, Kathy and Ron left after Dinner for Choir Practice for the Christmas Program as this is the one time each year when we meet before the choir performance.

The board read its shared agreement together.

Announcements: Ron and Mike McGarvey are running an 8 week class on the principles of Unity @ 7pm d on Thursday starting January 22n

Jan 10th to Through February. Super See: Saturday Unity History and Principles.

Due to the need of three members to leave for Choir Practice, we did our straw vote for officers.

Jan Rudolph indicated a desire to be the Vice President.

John and Suzanne put their names in for President. A straw vote was held and Suzanne was selected to be the board president.

The process was temporarily disrupted to allow Jack Shaffer to present the results of the meeting with the Walnut Creek planning commission. The results were a list of things the current commission is concerned about. Landscaping, The Cupola, The roof, etc. We will revise the designs to accommodate their concerns.

Because we are doing a remodel job, we will run into Change orders. They occur when you run into an unforeseen situations and it is an added expense to the contract. Another item is when the contractor says something we say is in the plans really isn't and was not covered by his bid. The third is an owner's change.

Jack requested permission from the board to approve change orders on the fly as they come up without having to come back to the board.

John moved that Jack Shafer, in consultation with Jeff Cushing, and Jerri Holan, be authorized to approve change orders up to \$ 5,000 without additional executive committee approval. 2nd by Mike McGuire. Motion approved unanimously.

John Rexroat indicated he would be willing to continue as the Secretary
Further discussion was deferred until after the break. After

Congregational Input

A concern from a newcomer who came here up to do the homeless lunches about showing up on Saturday and not finding the teams meeting. Will publish the names of the teams leaders to avoid a repeat of this issue.

Spiritual sharing: Ali True

Ali shared about what being a part of this board has meant to her. You cannot find the wonder and magic of life in a box at Macy's. That wonder she has found in each of the people on this board and what we each bring to that service. One of her blessings was learning to genuinely appreciate the divinity in each one of us.

It can be hard for us as a individual to affirm and appreciate the value of what we contribute. Ali's gifts have lead her to the North American NVC leadership program. It is so exciting ot see how God moved in and through us.

We do bring peace into the world by our life and our actions.

Next month, John

Gratitude

Card to:

Emily Mesetz for all her efforts at Casino Royale.

Susan Kifer for organizing the Christmas

Cynthia Mercado for the lovely decoration in the Sanctuary.

Barbara Anson for her work on th Giving Tree.

Mike McGarvey for his work on the Thanksgiving Dinner.

Karen Lefler for the turkeys for the Thanksgiving Dinner

Enhancement Focus and Visioning:

Closure: The last lecture. Susan is leaving the Board. Closure also means new beginning. We went around the board and talked very briefly about what closure is for us and where it may be showing up in our lives. Many many changes going on for each of the board members in many different way. Family, careers, politics, moving on to more, or different experiences. Each of us also expressed our gratitude and appreciation for the leadership of Susan as our president.

Business Meeting:

Agenda: Additions to today's agenda.
None.

Routine Business:

1. The minutes of the November regular board meeting were E-mailed to all members on Nov. 20th and a corrected copy on December 11th. All corrections having been made, John moved that the minutes from the November meeting be accepted as corrected.

Seconded by Suzanne. Approved by acclamation.

2. Financial Report: Together we read our prosperity Commitment
See attached Treasurer's report.

3. Minister's report

a. Five Saturdays—from January 10 to February 7

- i. • Jan 10 classes will be held at Unity of Walnut Creek,
- ii. • Jan 17 classes will be held at Unity of San Leandro,
- iii. • Jan 24 classes will be held at Tri-Valley Unity in Dublin,
- iv. • Jan 31 classes will be held at Unity of Castro Valley,
- v. • Feb 7 classes will be held at Unity of Walnut Creek,

See Centerpoint for the classes.

TITHING

Tithes based upon net operating income for November \$3,654-

\$ 2,000 Unity Association

\$ 400 West Central Region AUC

\$ 300 Silent Unity
\$ 254 Interfaith Council
\$ 300 "Unity in Naperville" a pioneer Church started by Kitty Benson
\$ 400 to support the Connecticut Ministry of Bonnie
Moved by Rev D. 2nd by Suzanne Tithing Passed Unanimously.

4. President's report: See attached report.

Websites created by Shari Dyer are excellent and will be a big help when we are not actually meeting here at the Center. Susan will also do the tracking of registration for the Be Peace Conference.

Old Business:

1. Casino Royale

- a. Lisa reported that we have a completed book of how Casino Royal was run and how it worked. Final Numbers are a net profit of \$8,546.05.
- b. Will also add a section on how to get the ABC liquor license.

2. Crab Feed. Crab is now readily available and we will be doing a Crab Feed as originally scheduled instead of another event .

3. LIA

- a. Swing Space Report. We have signed contracts for Heather Farms and for the Rose Garden Facility for 3 weeks. We also still have one week that is open for a place. There was considerable discussion about how to present ourselves at our new meeting place.
- b. Unity Center Meeting at Heather Farms?
- c. Kitchen Committee John reported on the progress of the Kitchen Committee.

4. Costa Rica trip has one opening. May be a second.

New Business:

Next year, need to schedule a board retreat / When??

Western Conference Leadership Coming in the Spring.

There being no further business the President declared the regular meeting adjourned at 10:49 PM

Next Board meeting, will be January 22nd at 7:00PM

Preceded by dinner at 6:00 – in the YE Room or the Book Center depending upon class schedules. Always need a few folks at 5:30 to set up the tables and chairs. If you can help Please show up a little early. Need a NEW SOUS Chef to assist with dinner prep. Remember, if you help cook, you escape the clean up.

Respectfully submitted

John F. Rexroat
Secretary, Board of Trustees.



Unity Center of Walnut Creek

Susan E. Miller
President, Board of Trustees

1871 Geary Rd. Walnut Creek, CA 94597-2523
unitysusanmiller@yahoo.com

President's Report
December 18, 2008
Board of Trustee's Meeting

Dear Board Members,

This has been an eventful and pivotal year in the history of Unity Center of Walnut Creek! We have moved to the brink of the Love In Action building projects, renewed Rev. David's contract for another four years, prayed together, played together, and followed our guidance through our hearts' messages. As we near the end of 2008 we are joyfully moving towards the new year of 2009 in anticipation and love, grateful for all that is and all that is to come.

January 2009 will bring a historical inauguration and I am thrilled to report that Bernie and I will be in Washington to experience this momentous occasion.

February will bring the BePeace Tour to Costa Rica for some, followed by the crab feed for all on February 28, 2009.

Planning is underway, with the help of many, for the March 6-7, 2009 BePeace Conference with Rev Rita Marie Johnson, from the Academy for Peace of Costa Rica and Harold Martin, from HeartMath™ Institute.

After the BePeace Conference in March we will be gearing up for Easter in April at the Leshner and the advent of our temporary move to our Heather Home (the contract was signed this week) as our buildings undergo the long awaited remodel/construction project.

The LIA Financial Task Force will be meeting with various loan officers in January to finalize the funding for the project. Still to be nailed down is the temporary office space. Temporary mobile office units (construction trailer type units) are being investigated as the most viable possibility for office housing during the remodel period.

One detail of great importance is a website created by Shari Dyer for the purpose of keeping us connected during construction: <http://growingunity.myevent.com>. I think it is an inspired idea and it will be a very valuable tool in maintaining our center's growth and continuity throughout the year.

FYI: Design Review hearing at City of Walnut Creek offices Wednesday December 17th at 7 PM.

This has been a wonderful year at UCWC. For the opportunity to serve as your board president, in tandem with our fabulous board members I am GRATEFUL! From the Shared Agreements to visioning to gratitude to business action, we are lovingly guided. Thank you for your heartfelt attention to details and the overriding principle of LOVE IN ACTION.

Thanks to Ali True for the Spiritual Share at the December meeting!

Respectfully submitted,
Susan E Miller, UCWC Board President



Unity Center — inclusive, heart-centered spirituality

1871 Geary Rd. Walnut Creek, CA 94597 • 925-937-2191 • www.unitycenter.net

**Treasurer’s Report – Suzanne Perry-Paige
Meeting of December 18, 2008**

Balance Sheet as of November 30, 2008:

The total in all Checking/Savings accounts was \$212,787.90 – an increase of \$29,457 over 11/30/08 and \$76,859 over 11/30/07. Current assets are at \$267,948 (including brokerage account and bookstore inventory). We ended the month with \$7,132 in our operating account after payment of all current bills and payroll. The Center also has substantial value in fixed assets including building, land, furniture and equipment.

Profit & Loss – Budget v. Actual through August:

Our first 11 months of the year (91.7%) have been abundant. We ended November YTD with operating income at 88.9% and expenses at 87.6%. We are pleased to have ended the month with a positive Net Ordinary Income of \$5,319 bringing the year to date NOI back to \$4,931 in the positive.

YTD Gross Profit (Including COGS):	Budget	\$447,700.00	91.7% of annual
	Actual	\$393,945.46	88.9%
YTD Expense:	Budget	\$444,272.00	91.7% of annual
	Actual	\$389,014.29	87.6%

Profit & Loss – Monthly Comparison

	November 2008	Year to Date
Net Ordinary Income	\$ 5,319.40	\$ 4,931.17
Total Income (5 Sundays)	\$38,824.81	\$414,295.85
Cost of Goods Sold	2,281.08	20,350.39
Gross Profit	36,543.73	393,945.46
Expense	\$31,224.33	389,014.29

Comments

November returned to an excess of income over expenses – the circumstance that we have experienced through most of this year. The Native American event on the 5th Sunday brought the gift of many who were new to our congregation and we hope to see some return. The Sunday financial giving was a bonus –

although not in the level of regular Sundays. A few accounts of note compared to YTD budget are: Adult Ed Events, Literature, and Fund raising (2008 – consisting of special events – both Fundraising and others) have been under the budgeted amounts. Yet they have each contributed to our abundance and have been assisted by the combination of higher income in some areas and good expense management. We have, at all times, easily had what we needed for the operations of the church.

Average weekly attendance for 2008 thru November was at 233 – with 1,233 total attendance in November (5 Sundays including Native American Sunday). Financial giving to our operating budget has increased to \$25.88 per person per week – an increase of \$2-3 per person per week from prior years. Our good members and supporters have continued to support the day-to-day functions of the church – while also raising funds for our capital goals.

This coming year is an opportunity to see the church grow in every way – supporting those who have shown their care and commitment over this past year and providing an opportunity to others to know who we are and what we have to offer in their spiritual paths. For that, we are truly grateful!

Sent to you with love and gratitude,

Suzanne Perry-Paige



Unity Center — inclusive, heart-centered spirituality

1871 Geary Rd. Walnut Creek, CA 94597 • 925-937-2191 • www.unitycenter.net

Minister's Report - Rev. David McArthur *2008, Creating with Love*

December 18, 2008

Dear Board Members,

COMPLETED!

- Thanksgiving service Nov 26 (Thanksgiving eve) by Heart Ministers
- Nov. 27 Thanksgiving dinner at our Center (thanks to Mike and those who helped him)
- Native American Service – Nov. 30th led by Rob Seidenspinner
- Remembrance Service – Wednesday Dec 10
- Christmas Party – Saturday Dec 13

YE Program upcoming

- Kensington Singing 12/19 6:30pm
- Making a special Christmas Gift 12/14 1-5pm YE Room
- Kids Christmas Party 12/24 2-4pm YE Room
- Family Christmas Eve Candle Lighting Service

Capital Development Team

- Wednesday Nov 17 The Walnut Creek Planning Commission will approve our building permit.
- We have agreements for our swing space with Heather Farms. It will be beautiful and nurturing and meet our needs well.
- Many thanks to Marion who brought this forth and the angels that supported her!

Love in Action

- In the early New Year, Don Shaw and I are going to get with the LIA team leaders and chart our way into a very prosperous and successful Love In Action campaign in 2009.

Unity Coaching Center

- Our Coaching site is ready to be activated on our web site.
- The introduction to our coaching service is in our January Centerpoint

Adult Education (many thanks to our Adult Ed Curriculum Team)

- **Classes** are selected for our winter term are published in January's Centerpoint
- Manifest Your Soulmate
 - Mondays at 7:00 pm with Kathleen Sims
- The Spiritual Alchemy of Grief
 - Mondays at 7:00 pm with Beth Bottorff
- Universal Laws of Abundance
 - Tuesdays at 7:00 pm with Reverend David
- Conscious Eating for Spiritual Health
 - Wednesdays at 7:00 pm with Angie Lambert and Sheri Miller
- Unity Principles and Where They Come From
 - Thursdays at 7:00 pm with Mike McGarvey and Ron Salazar
- **S.E.E. Super Saturdays**
- Unity's Spiritual Education and Enrichment Credit Classes in the East Bay
 - Four powerful credit classes you will get to take over five weeks

- Five Saturdays—from January 10 to February 7
 - • Jan 10 classes will be held at Unity of Walnut Creek,
 - • Jan 17 classes will be held at Unity of San Leandro,
 - • Jan 24 classes will be held at Tri-Valley Unity in Dublin,
 - • Jan 31 classes will be held at Unity of Castro Valley,
 - • Feb 7 classes will be held at Unity of Walnut Creek,

Special Events Upcoming

- Choir's Special Christmas Sunday - Dec 21
- **Christmas Eve Family Candle Lighting Service –**
- **Christmas Eve Adult Candle Lighting Service**
- **Burning Bowl Service New Years Eve – Dec. 31**
- Crab Feed – February 28
- Astrological Forecast with Georgia Stathis - Friday, January 23
- An Afternoon with author Patricia Grabow - Sunday, February 8

Spring Major Events being planned

- CANCELLED – Master Sha - Chinese Healer and teacher
 - (They had to change their scheduling)
- Costa Rica Trip – Feb 13 to 23 – EVERY SEAT IS TAKEN!
- BePeace Conference – March 6-8
 - We have a wonderful team of leaders taking this event forward!
- April 5 – last service in sanctuary
- April 12 – Easter at the Leshner Center
- April 19 – First service in new location
- BePeace Training – May 25 to 29
 - This is a follow-up to our major conference

Pastoral Ministry

- We will have an excellent group of new Heart Minister's we will honor at a service in January.

David's Schedule upcoming

- Dec 25 – Dec 30 – David and Kathryn are in Seattle with family over the week between Christmas and New Years
 - Rev. Denise Schellink, a Unity Minister from Davis CA, is conducting the Dec 28 Sunday services.
 - David is back for the Burning Bowl service New Years Eve.
- January and February Travels
 - Two events heavily impact Rev. David's schedule beginning the end of January
 1. The Association of Unity Churches International Board and Team meetings
 1. January 26 to February 4th.
 2. Rev David meets with teams (committees working with different parts of Unity's International Organization in their implementation of the Strategic Plan.
 3. The Board meeting follows these meetings to implement the recommendations made by the teams.
 2. The BePeace Costa Rica Tour Feb 13 – 23 is over two Sundays
 3. The result of these two events is that Rev. David is not here for three of those four Sundays. For this reason, I am looking for excellent Unity Speakers to make this an inspiring time that will draw our people and keep our attendance strong.

Important Board Dates

- **December 13th – Christmas Party**
- **December 18th – Dec. Board Meeting**
- **December 24th – Christmas Eve services**
- **December 31 – Burning Bowl Service**
- **February 28th – Crab Feed**

With a grateful heart, Rev. David

**God's prospering, healing, harmonizing love flows freely through our Center
and through all its people. We are greatly blessed.**