

Unity Center of Walnut Creek
Board of Trustees Meeting
February 28th 2008
Location: Book Center at Unity Center.

A quorum being present the meeting was called to order by President Susan Miller at 6:55

Present:

Board Members: Suzanne Perry Paige, Susan Miller, Mike McGuire, Lisa Nichols, Ron Salazar, Barbara Tuck Smith , and John Rexroat

Minister: Rev. David McArthur

Advisory Board Members: Jan Rudolph, and Ali True

Absent: Ana Costa, Deanna Early

Resigned: Javier Cortez.

Guests: Jack Shaffer, Jeff Cushing, Dan Dellett

Opening Payer Meeting opened with prayer by Rev. David @ 6:55

Congregational Input (including feedback board has received) A time for members to share with the board issues and observations (Jack Shaffer presented the actual drawing of the concept for the Sanctuary and the YE Room.

The board had many questions which Jack and Jeff Cushing were well prepared to answer. Susan recommended that board members who are interested in more detail attend the capital development committee meeting March 12th.

Jeff reported on the playground equipment. Putting it up by May 18th. This would put it ahead of the rest of the LIA project. No Permits required per Walnut Creek. So we could do that. Cost: some material needs to be purchased. Asking for Board approval.

Gratitude: Mike McGuire

Jeane Fuson
Marion Crew
Barbara TS
Marty Wall
Javier

Spiritual sharing Suzanne
For next month. Mike McGuire

Visioning:

The board spent time in meditation and thanks for all of our many many workers in whatever form they may appear.

Enhancement Focus:

One aspect of the church is explored in depth and examined as to our focus, priority and direction. This can at times be with members of that team present with the board. For

Business Meeting:

Agenda Additions to today's agenda 8:35

Added Item: Moved by Suzanne that the board approve the appointment of Jan Rudolph to fulfill the balance of the term of Javier Cortez through December 31st.

2nd by Lisa Motion passed Unanimously

Routine Business:

1. The minutes of the January regular board meeting were E-mailed to all members on Jan 25th and a corrected copy on Feb. 24th. All corrections having been made, John moved that the minutes from the January meeting be accepted as corrected. Seconded by Mike Motion passed unanimously.

2. Financial Report (Summary and Questions)
 See attached Treasurer's report

Tithes for income in January \$ 2,907

\$ 1600 Unity Association

\$ 400 West Central Region AUC

\$ 300 Silent Unity

\$ 207 Interfaith Council

\$ 250 "Unity in Naperville" a pioneer Church started by Kitty Benson

\$ 150 "Unity of Eureka."

Moved by Rev D. 2nd by Lisa Tithing Passed Unanimously.

3. Minister's Report. See attached report

4. President's report: See attached report.
 David has been invited to run for the Association board again. Board questions.

Time commitment

 Several hours a month minimum

5 days twice a year plus 10 days twice a year.
Financial Commitment.
Salary for those times.
What is his personal guidance in this area.
To keep myself beyond the Church. That this work will support him and expand the ministry.
How do we walk the line of the various areas of the Center needing/wanting the Minister's presence in their activities.
Funding: Continue to fund all expenses from Association tithe as at present. Added the suggestion the we consider adding recouping Salary for those meetings from Association Tithe
Burn out. Maximum six Sundays in a row, then a break.

Moved that we engage the services of Rick Stober as the Choir Director at a monthly compensation of \$600. 2nd by Suzanne Passed Unanimously

ACTION ITEM – Re. David moved that Rev. Don Eggleston be designated as an “Assistant Minister” of Unity Center of Walnut Creek heading our pastoral ministry which is our Heart Ministers.
2nd by Barbara TS. Motion passed unanimously.

Old Business:

1. CAC reports
Barbara is looking for some relief in the position of coordinator of CAC.
Volunteers for Lunch Program. One team needs a Leader. In general the teams are full.
Barb also presented a synopsis of what s done by whom and when.
Needs to make sure there is a steady supply of Rubber gloves. John volunteered to keep the supply of Paper Bags, Sandwich bags, and the serving gloves on hand.
2. Love in Action
3. Suggestion from Ana to commission a special Board of Trustees gratitude card.
Do it.

New Business:

1. Fund Raiser Auction: When, Who, Where, Auctioneer.
Team to investigate the options.
2. Intro if Board members: Reminder that we will ALL be there for all three services Sunday, March 2nd.

3. Moved that our LIA project manager Jeff be authorized to proceed with the Landscape architect's plan for the in installation of the playground facilities. Not to exceed \$10,000. Second by Susan. Motion passed unanimously.

There being no further business the President declared the meeting adjourned at 9:55 PM

Closing prayer by Rev. David

Next Board meeting, will be March 27th 6:45PM

Preceded by dinner at 6:00 – in the YE Room. Need a few folks at 5:30 to set up the tables and chairs if you can help Please.

Respectfully submitted

John F. Rexroat
Secretary, Board of Trustees.



Unity Center of Walnut Creek

Susan E. Miller
President, Board of Trustees

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President's Report February 28, 2008 Board of Trustee's Meeting

Dear Board Members,

Our 2008 Board of Trustees met at the home of Susan Miller for an all day retreat on Saturday February 23rd led by Rev. David. After check-in we covered an in depth and informative review of the Board as Consciousness: the spiritual assignment, discussed heart listening as a Board Member being an instrument of harmony with role playing practice, read together the statement of Unity Center of Walnut Creek, our vision statement, our mission statement and completed the day with an overview and discussion of the areas of focus at our Center including a heart led discussion about priority focus possibilities for the Center. Fellowship and a delicious lunch were shared by all thanks to the culinary gifts of John Rexroat. It was a wonderful day of bonding, sharing and investigation.

The Capital Development Committee met on February 13, 2008. It was a lively and informative meeting with our architect, Jeri Holan. Many thanks to those Board Members who were able to attend. Jack Shaffer, Capital Development Chair will present an update at our February 28th Board meeting.

The Love In Action Dream Team leaders met on Sunday February 17th for a sundae celebration. Led by Ali True, we heard an overview from each Dream Team Leader of what their teams were doing and hoping to do in the near future. One "save the date" event similar to the famous LIA Barn Raising Bash is being planned by the Hospitality Team for Sunday afternoon, May 18th. This will be a celebratory event marking the progress of our Love In Action projects with either a ground breaking or ribbon cutting ceremony for the new playground area. Jeff Cushing will make a brief report on the playground project at our February 28th Board meeting.

Ron Salazar and I participated in the restful, renewing Santa Cruz retreat on February 19 -21, 2008. It was a special and loving experience. Our Unity group was commended by the facility hosts as a unique and special group.

Javier Cortez tendered his early resignation from the Board on February 22, 2008. It is with deep regret that his soul searched decision was accepted. We are deeply grateful for his contributions of heart-felt service and inspiration that he has contributed to the board over the last two years.

Suzanne Perry-Paige has the Spiritual Share for the February 28th meeting.

Respectfully submitted,

Susan E Miller
Unity Center of Walnut Creek Board President



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Treasurer’s Report – Suzanne Perry-Paige January 2008

Balance Sheet

Balance sheets are generally presented to the Board following the end of each quarter. However, the January 31 report is attached. Cash in the operating bank account as of February 27, after payment of all current bills and payroll, is almost \$8,000.

Profit & Loss – Budget vs. Actual

Budget vs. Actual reports are presented to the Board following the end of each quarter.

Profit & Loss – Monthly Comparison

	January	Year
Net Ordinary Income	(\$3,290.42)	Same
December End of Year NOI	14,507.79	\$599.87

Comments

Transferred \$3,000 net profit from Designated Funds - Crab Event into operating income. The Fund still has more than \$2,000 being held pending receipt of any other expenses. The Fun-d Raisers are an important part of our annual operating budget and very much so this month.

Class income was over \$3,700 in January including over \$1,400 from Rev. David’s classes.

We experienced a \$3,100 expense for remediation of the water damage on the ground floor. This occurred due to the pump being disconnected from power and failing to work as needed. Steps have been taken to avoid future disconnects.

Average weekly attendance at our services increased from an average of 241 in 2007 to 260 in January!

Love In Action

Net Income Approximately \$97,000.00



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Minister's Report - Rev. David McArthur
2008, Creating with Love

January 24, 2008

Dear Board Members,

JUST COMPLETED:

- **International Association Board meetings**
 - John Rexroat with the Association Budget team
 - Rev. David with By Laws team, Spiritual Renewal Team and Africa Team
 - Board of Trustee meetings following the team meetings
 - Taking forward the new strategic plan of the Association
- **Rev Max Lafser – workshop and Sunday talks**
- **Three day renewal retreat for 20 of our people in Santa Cruz with Rev. David**
- **UCWC Board of Trustees retreat**

FOR CONSIDERATION:

- **Rev. David has been nominated for another term on the Association of Unity Churches Board. That would be a three year term.**
- **What are the board's thoughts on that nomination?**

Capital Development Team

- Design choices made on exterior and interior sanctuary and YE room projects
- Renderings being prepared for presentation to the congregation
- Proceeding with drawings for estimations of the costs of various phasing possibilities
- After they have the estimates, they will be bringing the phasing questions to the board for decisions.

Love in Action

- Again this month Love in Action had a detailed report to the congregation which was included in the bulletin
 - Presentation of LIA tithe checks in January and February to our recipients
 - Silent Unity was presented by John and David at Unity Village
 - Kitty Benson's church was presented personally at their service by John Rexroat

Choir

- **CONFIRMATION NEEDED** - Rick Stober is our new choir director. We have agreed on \$600/month as his compensation. That is provided for in our budget in which we allocate \$500/month from general revenue and the choir donates an additional \$100/month.

Adult Education

- Our classes are entering their final week. We have had a very good response
 - Communication – Ali True
 - 12 Powers – Ron Salazar
 - Way Beyond the Secret – Rev David
 - The Tao of Motherhood – Ciel Gierke
 - Healing Yourself and Healing the Earth – Will Scott

Pastoral Ministry

- Our heart ministers continue to do a tremendous job of being in prayer with people and supporting them in personal crisis.
- **ACTION ITEM – I propose that Rev. Don Eggleston be designated as an “Assistant Minister of Unity Center of Walnut Creek” heading our pastoral ministry which is our Heart Ministers.**

- Rationale: Because he really is that, and really does that and does it well both personally and as the leader of our Heart Ministry.
- It is important that we do this now because his counseling and support should be covered by our insurance policy for his and our protection.

Children and Family ministry

- Leadership training was very successful
- Our children are preparing for our special Easter

Upcoming Events

- HeartMath Seminar March 1st
- EASTER – March 23rd at Leshar Regional Center for the Arts
- Radical Forgiveness – Sheila Gautreaux-Lee April 6

David's Schedule

- Will be out of town April 5 & 6. (Sat & Sun)
 - Sheila Lee will be doing the radical forgiveness service.
- Will be gone April 26 & 27 (Sat & Sun) for his Mother's memorial service.
 - Speaker not selected yet.
- May 12-15 (Mon – Thurs) Association Board Meetings at Unity Village

Important Board Dates

- **HeartMath Seminar March 1st**
- **EASTER – March 23rd at Leshar Center for the Arts**
- **March 27 – Board Meeting**

With a grateful heart,
Rev. David

**God's prospering, healing, harmonizing love flows freely through our Center
and through all its people. We are greatly blessed.**