

**Unity Center of Walnut Creek
Board of Trustees Meeting**

April 24th 2008

Location: Book Center at Unity Center.

A quorum being present the meeting was called to order by President Susan Miller at 7:00

Present:

Board Members: Suzanne Perry Paige, Susan Miller, Mike McGuire, Lisa Nichols, Barbara Tuck Smith, Jan Rudolph, Ron Salazar, and John Rexroat

Minister: Rev. David McArthur

Advisory Board Members: Ali True

Late: Deanna Early

Guests: Dan Dellett, Jeff Cushing

Opening Payer Meeting opened with prayer by Rev. David @ 7:00

Congregational Input (including feedback board has received)

Rosemarie Vernola: Thought the town hall meeting went well. Thought plans were lovely. Concerned about accessibility to the upstairs in the YE Room.

LIA with FAQ page on the Web Site.

Gratitude: Ana Costa

Jeff Cushing for his wonderful spirit with the Kids. He teaches, supports, Loves and empowers.

Jeff brought us a report with Capital development updates. The latest news is 45 pages long and includes much detail. The committee figures all the estimates are in line (pretty much) with what we were expecting. Now recommend waiting to see what the board decides in the nature of sequencing. Next would be to submit the plans to the City of Walnut Creek.

Need an Arborist. Suggest remove trees that will come out before the Arborist gets here. Susan suggested getting feedback from those who donated time and treasure to our current landscaping.

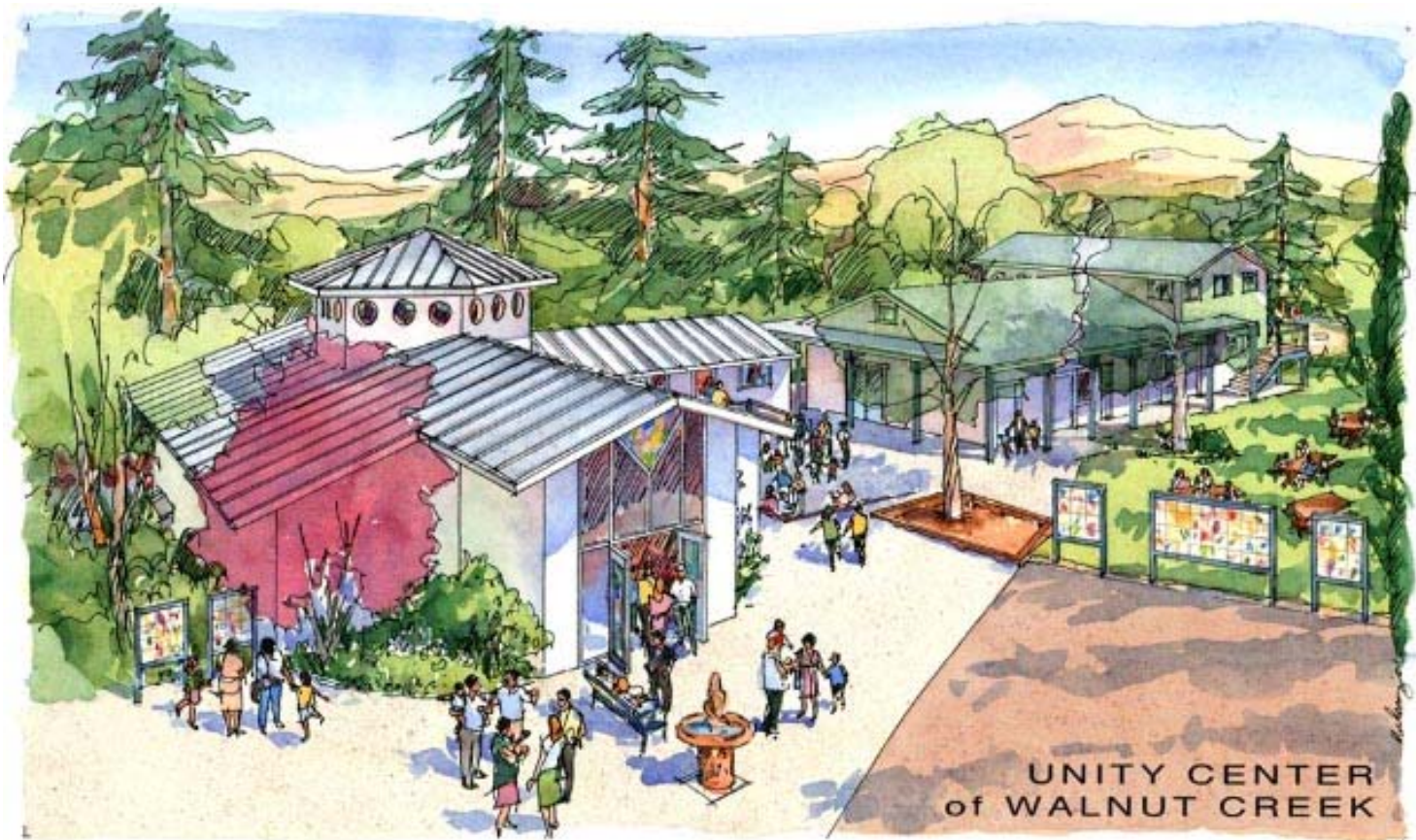
All of the estimates do not contain any time or funding for Jeff. Open for suggestions on how to factor in time and money for his work.

Ana announced that, due her health and other concerns she is leaving the board. She will be remembered in all of our prayers for healing in harmony. The board thanks Ana for her candor and her legacy of all the work she has done. She also volunteered for Media special projects.

Spiritual sharing: Jan Rudolph. The Balcony Babes. Jan, Donna, Kathy, and Rose. The frolicking and spirituality too. A group that meets every month going on two years. A great example of what happens when we open our hearts to spirit. Next month BTS.

Visioning:

Rev. David leads us in a meditation and the visioning process. Different for this month. A physical vision of our Center as it is changing. It is now in divine mind. Let us experience the vision.



What does it look like?
What does it feel like?

Enhancement Focus: We are at the point of needing to figure out how we make the whole thing happen. Financial implications, construction sequencing, decisions, decisions, decisions.

Need to create a task force to get this together. To look at all the options and recommend what appears to be the best course of action. Funding, sequence, how would we do it.

Break: Clean Up and hang out.

Business Meeting:

Agenda: Additions to today's agenda.

Routine Business:

1. The minutes of the March regular board meeting were E-mailed to all members on Mar 27th and a corrected copy on April 17th. All corrections having been made, John moved that the minutes from the March meeting be accepted as corrected.
Seconded by Jan. Motion passed unanimously.

2. Financial Report (Summary and Questions)
See attached Treasurer's report

Tithes for income in February	\$ 4160
\$ 2,500	Unity Association
\$ 400	West Central Region AUC
\$ 200	Silent Unity
\$ 300	Interfaith Council
\$ 500	"Unity in Naperville" a pioneer Church started by Kitty Benson
\$ 260	Concord Mosque

Moved by Rev D. 2nd by Barbara TS. Tithing Passed Unanimously.

John Presented the Association of Unity Churches Proposed Tithing agreement. It was agreed, after some discussion, that we would consider the proposal and that John would look at modification that make it more relevant to our specific organization.

3. Minister's Report. See attached report
Need some support in finding a new Music director.
4. President's report: See attached report.

Old Business:

1. Events-Auction Report November 7th.

Mike McGuire Reports that he is willing to stay involved but does not feel that he can be in charge of the entire process. Barbara, Deanna, Lisa, Suzanne, Ron and Jan agreed to seek input on who may be interested in leading the auction by calling specific members. Many people, including those on the hospitality team, are already committed to helping

Concerns: Auctioneer

Food

Getting the donations.

2. LIA activities

Sending out communications. Newsletter end of May.

Volunteers for Barn Bash – May 18th.

Recommitment: Gathering new pledges. Extending duration. Get current folks to look at our giving. 2 recommitment Sundays.

May third – playground build out so it is ready for Barn Bash.

New Business:

Proposed to pass out health care info with homeless lunches.

There being no further business the President declared the meeting adjourned at 10:05 PM

Closing prayer by Rev. David

Next Board meeting, will be May 22nd 6:45PM

Preceded by dinner at 6:00 – in the YE Room. Need a few folks at 5:30 to set up the tables and chairs. If you can help Please show up a little early.

Respectfully submitted

John F. Rexroat

Secretary, Board of Trustees.



Unity Center — inclusive, heart-centered spirituality

1871 Geary Rd. Walnut Creek, CA 94597 • 925-937-2191 • www.unitycenter.net

Minister's Report - Rev. David McArthur *2008, Creating with Love*

April 24, 2008

Dear Board Members,

Staff Changes

- **Kathleen's resignation**
 - **June 8th is our celebration of Kathleen's 28 eight years of church service, leadership and inspiration. Patricia and Margaret Schreiber are planning the event after the last service that day.**
 - **I am planning with Patricia who we address and how to take care of the responsibilities Kathleen was handling. At present, Barbara Cain is handling the office on Mondays**
- **Meghan's resignation**
 - **Meghan's last Sunday will be May 25th.**
 - **I have two applications for the position and the invitation is in the bulletin**

Centerpoint

- We have begun to invite people to switch to our email monthly Centerpoint
- Richard Flander is helping us with the technical problems which have been substantial

Capital Development Team

- Rendering attached
- Jeff is proceeding with erecting and placing our children's are equipment. We should see it in the next two months.
- We now have the estimates of costs to build. Those will be distributed at the meeting.

Love in Action

- May 18th Celebration approaching - With our one year anniversary coming up as a time of recommitment we will have a major celebration and invite recommitment and new commitments to be made.

Adult Education (many thanks to our Adult Ed Curriculum Team)

- **New Classes in Session**
 - Communication Coaching Group with Ali True
 - Mondays 10AM (continues)
 - Mastering Practical Intuition
 - Mondays with Will Scott, MA
 - Keys to the Kingdom
 - Tuesdays with Mike McGarvey and Rev. David
 - Journey into Prayer and Meditation
 - Wednesdays with Jeanne Fuson and Rev. David
 - Spiritual Insight Through Expressive Arts
 - Thursdays with Sonia Marie Wijts

Special Events

- May 10th – Universal Laws workshop with Rev. David
- May 17th – Benefit HeartMath Stress workshop
We are a cosponsor of this event. We are letting people know but will not be strongly promoting it.
- May 18 – Recommitment Sunday and barn bash

Pastoral Ministry

- Our heart ministers continue to do a tremendous job of being in prayer with people and supporting them in personal crisis.

Children and Family ministry

- Our potted plants for Mother's day are in process, as an annual fundraiser.
- Circulation day is May 31st and is a project of our youth program

David's Schedule

- May 12-15 (Mon – Thurs) Association Board Meetings at Unity Village
- May 27th - Mike Roberts is our guest speaker when Rev. David is at his Mothers memorial service.
- May 31 – Rev. David doing an all day Saturday Universal Laws workshop

Important Board Dates

- **May 18th – Love in Action recommitment and barn bash!!!**
- **May 22nd – Board Meeting**
- **May 31st – Circulation Day**

With a grateful heart,
Rev. David

**God's prospering, healing, harmonizing love flows freely through our Center
and through all its people. We are greatly blessed.**



Unity Center of Walnut Creek

Susan E. Miller
President, Board of Trustees

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President's Report April 24, 2008 Board of Trustee's Meeting

Dear Board Members,

It's been a quiet month from my end. I was grieved and excited by Kathleen Eggleston's resignation. Grieved because she is one of our most valued assets at the center and she will be missed at the helm; excited because she deserves to HAVE more FUN and to be free of work responsibilities. Unfortunately, I will be on my way to Mexico (along with Barbara Tuck Smith) on the day of Kathleen's 28 year celebration.

Capital Development Committee (CDC) met on Wednesday April 16th. A copy of the minutes from this meeting will be available at the board meeting. Our fabulous architect, Jerri Holan, presented us with color renderings of our proposed plans just in time for them to be on display at the Town Hall Meeting, Sunday, April 20th. Ron Salazar attended as an interested board member and joined the CDC Committee. Every CDC member is planning on being at the Town Hall meeting as it will be a great opportunity to share our progress and answer congregational questions.

The playground area has been cleared out and grading will begin soon. Jeff Cushing reports that that they are right on schedule to present a finished playground area on recommitment day at the BIG BASH (May 18th).

We have a date – we do not have a leader. A deposit was made with Concord Senior Center for the Auction for Friday, November 7th. Another month has passed since we last discussed this event and the leader/s has/have not yet been manifested. This is an agenda item that needs urgent attention so bring your best leadership recruiting ideas to Thursday's meeting.

Remember that we decided to have a potluck between the third service and the Town Hall meeting which begins at 1 PM in the sanctuary. Bring a dish that will feed 10. I am looking forward to Suzanne's new creation!

Jan Rudolph has the Spiritual Share for the April 24th meeting. Thank you, Jan.

Respectfully submitted,

Susan E Miller,

UCWC Board President



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Treasurer’s Report – Suzanne Perry-Paige
April 24, 2008

Balance Sheet as of March 31, 2008:

The total in all Checking/ Savings is \$156,831.92. This is \$96,650.88 more than in March 2007.

Current assets are at \$211,838.26 (including brokerage account and bookstore inventory). The Center also has substantial value in fixed assets including building, land, furniture and equipment.

Profit & Loss – Budget vs. Actual for the First Quarter, 2008:

With one-quarter of this wonder-filled year behind us, the following gives us an idea about where we are on budget – knowing that budget is based on conservative estimates and our goals are much higher:

YTD Income First Quarter Gross \$115,931.21 = 24.9 % of budget (inc \$465,900)

YTD Expense First Quarter Inc COGS \$111,513.80 = 24.1 % of budget (exp \$462472)

Profit & Loss – Monthly Comparison

	March 2008	Year to Date
Net Ordinary Income	\$7,899.09!!!	\$4,417.98!!!
Total Income (5 Sundays)	\$45,159.82	115,931.21
Cost of Goods Sold	2,740.07	5,923.80
Gross Profit	42,420.85	110,007.41
Expense	\$34,521.76	105,589.43

Comments

March gifted us with a 5th Sunday which was also Easter. Average Love Offerings from the first 4 Sundays was a little over \$6,000 per Sunday. Easter Sunday Love Offerings was \$7,158. Expenses for Easter Sunday were \$2,500 for Lesher (**paid in April**), and additional March expenses of \$1,000 for advertising and \$1,000 for extra Music Flowers, etc.

Our current financial position as of April 19th is as follows: cash in the Operating Bank Account and the Designated Money Market Acct. per our accounting records is \$ 106,675.26 after payment of all current bills through 4/15. These include payroll (8,000), Payroll Taxes (\$3,000), property insurance (\$4,767), worker's comp., 1st qtr. Sales tax and 401K payments, and \$11,355 in LIA construction expenses. Sunday Love Offerings following Reverend David's powerful sermon on prosperity was around \$8,500 – almost \$3,000 more than average thanks to several large donations. Oh, yes, and GIGATT!

Average weekly attendance at our services continued to increase through March from the prior two years and is now at 277 – an increase of approximately 30 per week! That average includes Easter which is 300 more than a normal Sunday.

Respectfully submitted

Suzanne Perry-Paige
Treasurer.

Capital Development Team

(Meeting Minutes: April 16, 2008)
(7:30PM, Unity Center of Walnut Creek)

Team Members:

Present: Rev. David McArthur, Charlene Balderston, Leslie Tremaine, Jerri Holan, Barbara Lynch, Richard Flander, Jeff Cushing, Rob Sedenspinner, Jack Shaffer, Susan Miller, Marion Crew.

Absent: Javier Cortez, Meghan Diamond.

Guests Present: Ron Salazar

Proceedings:

◆ *Meeting called to order* at 7:33 p.m. by Chair, Jack Shaffer and an opening prayer was given by Rev. David McArthur.

◆ *Architectural Issues* presented by Architect, Jerri Holan

- There were various minor issues discussed at this meeting but the main focus was on such items as the distribution of the "Estimates" for the proposed renovations and preparation for the Town Hall Meeting to be held on April, 20, 2008.

The team made the following decisions:

- Once the estimates are ready they are to be emailed in PDF format to all the Capital Development Team members. A smaller sub-committee composed of Jerri Holan, Barbara Lynch, Richard Flander, Jeff Cushing, and any one else who wishes to attend will meet at Unity Center at 9 a.m. Monday the 21st to discuss the estimates prepared.

- Large 24 x 36 color renderings of the proposed renovations and a CD will be made and sent to Jeff Cushing via courier by Thursday or Friday prior to the Town Hall meeting.

The rendering of the Birdseye view was chosen with the silver metal roof, while the other 24 x 36's were elevation views of the nana wall and the YE building, and a site plan view. They will be placed on easels in the Sanctuary and the Bookstore, etc. for members to view prior to our meeting.

◆ *Other Business*

- There was discussion regarding the presentation and its format at the Town Hall meeting.

- What does the Board need next from the Team in order to make informed decisions?

- Marion Crew was beautifully eloquent in her definition of the Principles of Prosperity!

- Could we send out meeting date reminders a week before the meeting?

- How are we doing financially? Are we on target with our funding, etc.?

These are all questions and comments that were presented and discussed.

- The next Capitol Development Team meeting day was set for May 14, 2008 at 7:30 p.m. The **second Wednesday** of the month!

◆ Meeting Adjourned at 9:17 p.m. by Chair, Jack Shaffer with a closing prayer by Rev. David McArthur.

Follow-up Actions	Person(s)	Date
24 x 36 Color Renderings For The Town Hall Meeting To Be Sent By Courier To Jeff Cushing.	Jerri Holan	By Friday April 18 th
Sub-Committee Meeting To Discuss Estimates Received From Estimating Firm.	Jerri Holan, Jeff Cushing, Richard Flander, Barbara Lynch, Any Other Attendees	Monday, April 21, 2008 at 9AM. At Unity Center.
E-mail Meeting Date Reminders.	Jeff Cushing	A Week Prior To Each Meeting.
Next Team Meeting	All Team Members	May 14, 2008 – 7:30PM At Unity Center of W.C.

