

**Unity Center of Walnut Creek**  
**Board of Trustees Meeting**  
May 22nd 2008  
Location: Book Center at Unity Center.

A quorum being present the meeting was called to order by President Susan Miller at 6:59PM

**Present:**

**Board Members:** Suzanne Perry Paige, Susan Miller, Mike McGuire, Lisa Nichols, Barbara Tuck Smith, Jan Rudolph, Ron Salazar, Deanna Early, and John Rexroat

**Minister:** Rev. David McArthur

**Advisory Board Members:** Tricia Linden (Effective 5/22/08)

**Absent:** Ali True

**Guests:**

**Opening Payer** Meeting opened with prayer by Rev. David @ 6:59

The board then read our shared agreement.

Budget & Finance Committee has been asked to come up with an effective suggestion as to when and how the budget should be prepared and presented to the congregation.

Tricia introduced herself and gave us a little background. Glad to have the opportunity to share.

Deanna shared a little about herself too including a commitment to put Unity first.

**Congregational Input** (including feedback board has received)

Members Comment from Ann Pieper. Why do we have so many fund raisers?  
Board discussion about how do we communicate more effectively, should these events be repeated year after year so they become a part of the regular church program.

**Gratitude:** Jan Rudolph

Meghan Diamond for her loving leadership as Music Director.

Kathleen for 28 years of loving service to the Center

Tyler for his work on the Barn Bash, the Talent, and the Hospitality Committee.

Charlene Balderston for her special care of our Piano.

Charlene Marchi for her efforts in filling in on the Choir leadership.

Shari Dyer for nurturing the Minister though his new computer.

**Spiritual sharing:** Barbara talked about the spiritual component of her Tai Chi. We practiced the initial steps as a meditation in the group setting.  
Lisa Nichols for June.

**Visioning:**

Rev. David lead us in a meditation and the visioning process.

As a part of this we had a longish discussion about our statement of tithing as based upon the Association Guideline. Draft copies were distributed and comments, changes, corrections were requested to be sent to John Rexroat. The tithing document will be reviewed again at our next meeting.

Suzanne Perry Paige suggested that we review our 5% extra tithing commitment from the LIA funds.

Rick popped in to report on the Choir. They will be taking July and August off.

**Business Meeting:**

Agenda: Additions to today's agenda. None

**Routine Business:**

1. The minutes of the April regular board meeting were E-mailed to all members on April 25<sup>th</sup> and a corrected copy on May 19<sup>th</sup>. All corrections having been made, John moved that the minutes from the April meeting be accepted as corrected. Seconded by Suzanne. Motion passed unanimously.
2. Financial Report (Summary and Questions)  
See attached Treasurer's report

Tithes based upon net operating income for April \$ 3210  
\$ 2000 Unity Association  
\$ 300 West Central Region AUC  
\$ 300 Silent Unity  
\$ 200 Interfaith Council  
\$ 410 "Unity in Naperville" a pioneer Church started by Kitty Benson

Moved by Rev D. 2<sup>nd</sup> by Barbara TS Tithing Passed Unanimously.

3. Minister's Report. See attached report  
Rev David asked that we cover all of his travel to the Dominican Republic in September from our in kind tithes to the association.

Requested approval for the hiring of Clayton Foor as our new music Director to replace Meghan Diamond. Same terms as current Director @ \$350 per month. 2<sup>nd</sup> by Susan Miller. Motion passed with one abstention.

David requested that we all acknowledge Jeff Cushing and Ali True for their amazing work on LIA.

We also received a gift for matching funds for commitments that are made this week.

Rev. David's prosperity consciousness received a computer without even asking.

4. President's report: See attached report.

A new team has been formed to run the November 7<sup>th</sup> event. Headed by Lisa Nichols.

Marion Crew will gather info on swing space for the construction project. Tricia Linden is looking into financial options and plans to make a comprehensive report at our next board meeting.

Susan contacted David Mudge about the removal of two trees from the current Peace Wall area. He approved and was enthusiastic about our plans. He offered to design a new Peace Wall area in the new location

### **Old Business:**

1. Events-Auction Report for Nov. 7<sup>th</sup> event.

Lisa reported on her new committee. Kristen, Jennifer, and Paula.

How do we maximize the amount of money in with the least impact on the volunteers?

Casino night concept. Carnival Games for Kids.

2. LIA activities:

Questions:

Bank of the West - Church Construction loans.

### **New Business:**

1. Ron reported on the E-script program and how it works. Need to create an awareness campaign for the membership to get them all involved. He and Barbara will handle this work.

There being no further business the President declared the meeting adjourned at 10:27 PM

Closing prayer by Rev. David

**Next Board meeting, will be June 26<sup>th</sup> at 7:00PM**

***Preceded by dinner at 6:00 – in the YE Room or the Book Center depending upon class schedules. Always need a few folks at 5:30 to set up the tables and chairs. If you can help Please show up a little early.***

Respectfully submitted

John F. Rexroat  
Secretary, Board of Trustees.



**Unity Center — inclusive, heart-centered spirituality**

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**Treasurer’s Report – Suzanne Perry-Paige  
May 22, 2008**

Balance Sheet as of April 30, 2008:

**The total in all Checking/ Savings was \$134,421.84. This is \$65,477.89 more than in April 2007. Current assets are at \$189,428.18 (including brokerage account and bookstore inventory). We ended the month with a small positive balance in our operating account. The Center also has substantial value in fixed assets including building, land, furniture and equipment.**

Profit & Loss – Monthly Comparison

	<b>April 2008</b>	<b>Year to Date</b>
<b>Net Ordinary Income</b>	<b>-\$7,731.05</b>	<b>-\$3,313.07</b>
Total Income (4 Sundays)	\$39,075.06	155,006.27
Cost of Goods Sold	4,108.86	10,032.66
Gross Profit	34,966.20	144,973.61
<b>Expense</b>	<b>\$42,697.25</b>	<b>148,286.68</b>

Comments

March income was especially gratifying in that we had a 5<sup>th</sup> Sunday as well as good income from Heartmath and from the bookstore (sales for March / April classes). As usual, with great class income in March, our teacher expenses in our current month (April) increased (+\$1,000).

With 4 Sundays in April, we returned to more traditional love offerings. Keys to the Kingdom received \$2,900 – in both new and previously committed tithes. We continue to be blessed by our Love Offerings providing us with what we need even with the generous giving to Love In Action.

Other increased April expenses were: Some large bookstore purchases (+\$1,500). We effortlessly paid our annual property insurance (+\$4,800). April tithes (+\$800) were also high due to our very prosperous March.

**Our current financial position as of May 19<sup>th</sup> is as follows: Cash in the Operating Bank Account: \$8,363 with bills being current. Total Checking / Savings is at \$131,340.59. It is quite likely that May will provide us with a nice positive balance for the year.**

Average weekly attendance through April is at 270 – continuing at an increase over the past several years.

Sent to you with love and gratitude,

Suzanne Perry-Paige  
2008 5 MAY Board Minutes.doc



## *Unity Center of Walnut Creek*

*Susan E. Miller*  
*President, Board of Trustees*

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### **President's Report May 22, 2008 Board of Trustee's Meeting**

Dear Board Members,

Good news! A committee of willing and able leadership has been formed to create and present the November 7<sup>th</sup> event. Lisa Nichols, recruiter par excellence, will host a preliminary meeting to formulate a plan on May 21<sup>st</sup>. She will be giving a report at our May 22<sup>nd</sup> meeting.

Capital Development Committee (CDC) met on Wednesday May 14<sup>th</sup>. A copy of the minutes from the meeting is attached. A task force of three, Tricia Linden, Rev David, and I met to discuss the possibilities for recommendation to the board regarding phasing, etc. of the Love In Action project. While Marion Crew did not attend, she has volunteered to gather information regarding "swing space" for the time when the sanctuary will be under construction.

Jeff Cushing and many volunteers of all ages, worked feverishly preparing the playground area for the ribbon cutting at the May 18<sup>th</sup> LIA Big Bash. On the day of equipment assembly, a pizza lunch was prepared and served by the Board led by our very own pizza maker, John Rexroat, to all who were working on the project. Other board members were part of the work team. Many thanks to everyone!

David Mudge, Jeff Cushing, Charlene Balderston and I met this morning, May 21, 2008 to discuss the removal of two trees as recommended by the architect, Jerri Holan. After viewing the rendering and discussing all, David enthusiastically agreed that removing the two named trees was necessary and a good move. Laurel Raoldson will be asked to remove the trees. David asked if he could create a design for the proposed new location of the peace wall and we gratefully accepted his offer. I recommend that we move forward immediately with Laurel to remove the necessary two trees and that we contact a stump removal company to finish the job. Next step would then be to hire an arborist in preparation for submitting our plans to the city for plan check.

We regretfully accepted Ana Costa's resignation from the Board at our last meeting. A new board member will be appointed at the May 22<sup>nd</sup> meeting to fill her spot through the end of 2008.

Barbara Tuck Smith has the Spiritual Share for the May 22<sup>nd</sup> meeting. Thank you, Barbara.

Respectfully submitted,

*Susan E Miller,*

*UCWC Board President*



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## Minister's Report - Rev. David McArthur *2008, Creating with Love*

May 22, 2008

Dear Board Members,

### Staff Changes

- Music Director
  - Meghan's last Sunday will be May 25<sup>th</sup>.
  - I have asked Clayton Foor to be our new music director. Clay played piano and song led with Meghan on Sunday May 4<sup>th</sup>.
  - Clay was the music director for Tri-valley Unity for seven years and Rev. Mary Anne Harris who was the minister at that time and very appreciative of his abilities.
  - Clay will continue the music director's role as a facilitator rather than as a primary performer.
  - He also brings the gift of being able to accompany other performers on the piano.
  - The music director position is an independent contractor position.
  - The Music Director position pays \$350/month.
  - **REQUEST BOARD APPROVAL OF CLAYTON FOOR FILLING THE POSITION OF MUSIC DIRECTOR.**

### Capital Development Team

- **Wow to Jeff** Cushing and all who supported his bringing about our children's play area.
- Thank you also to Deanna who helped us select and stay on target with this project.
- Task Force meeting to create clear pros and cons of the alternative before the board on the financing of the project.

### Love in Action

- May 18<sup>th</sup> Celebration – BARN BASH - and commitment Sunday was wonderful!
- Thanks to our hospitality team!!!
- Thanks to **ALI TRUE** for consistent, patient and inspiring work all along the way!

### IT for minister

- Rev. David has been gifted a new \$1800+ laptop weighing only three pounds which will be real plus since he takes his laptop everywhere.
- Over the next weeks he will be spending up to \$1000 with warranty, software and the other stuff to get all set up.

### Adult Education (many thanks to our Adult Ed Curriculum Team)

- Present Classes completing
- New Classes in Centerpoint

### Special Events Completed

- April 27<sup>th</sup> – Mike Roberts was guest speaker for Rev. David while at his Mother's memorial.
- May 10<sup>th</sup> – Universal Laws workshop with Rev. David
- May 18 – LIA Recommitment Sunday and barn bash

### Special Events upcoming

- May 31<sup>st</sup> - Circulation Day
- June 1<sup>st</sup> - Dr Robert services and seminar – (Rev. David doing service for Kitty Benson at Naperville Unity)
- June 8<sup>th</sup> – Celebrating Kathleen after the 11:30 service
- June 29<sup>th</sup> – Tama Kieves author doing service and seminar

### Pastoral Ministry

- Our heart ministers continue to do a tremendous job of being in prayer with people and supporting them in personal crisis.

- Please include in your prayers the people of China and Myanmar.

#### Children and Family ministry

- Our potted plants for Mother's day were wonderful!
  - Thanks to Kay !!
- Circulation day is May 31<sup>st</sup> and is a project of our youth program

#### David's Schedule Past

- May 12-15 (Mon – Thurs) Association Board Meetings at Unity Village
  - These meeting which I flew to Sunday after the service on the 11<sup>th</sup> and returned from that Friday were a milestone for Unity.
  - The support and choices of our combined Boards of Directors will not only be historic firsts, but the combined cooperative energy will launch Unity into a new era of world wide service.

#### David's Schedule upcoming

- May 29<sup>th</sup> – June 1<sup>st</sup> – Chicago
  - Rev. David will be a featured trainer for the Youth Education Directors and Teachers, mostly from the Midwest but some from around the country.
  - **Sunday June 1<sup>st</sup> – Rev. David will be giving Rev. Kitty Benson her first Sunday off and celebrating with her people while sharing the love and blessings of Unity Center of Walnut Creek.**
    1. **Note: \$150 additional tithe money added to her regular tithe to cover Rev. David's additional expenses for this part of his trip.**
    2. **REQUEST BOARD AFFIRMATION OF THIS COMMITMENT**
- June 4<sup>th</sup> – 7<sup>th</sup> with family in Seattle (returning to speak at the June 8<sup>th</sup> service)
- June 20<sup>th</sup> - 26<sup>th</sup> with family in California (David will be speaking at the June 22<sup>nd</sup> service)
- August 1 to 3 – Special HeartMath retreat for Rev. David
  - This is an annual training and renewal in these techniques for him.
  - The Center has covered his expenses in the past which are greatly reduced for us by HeartMath.

#### Important Board Dates

- **May 31<sup>st</sup> – Circulation Day**
- **June 8<sup>th</sup> – Kathleen Eggleston Day**
- **June 26<sup>th</sup> – Board Meeting**
- **July 4<sup>th</sup> – Celebration**

With a grateful heart,  
Rev. David

**God's prospering, healing, harmonizing love flows freely through our Center  
and through all its people. We are greatly blessed.**