

Unity Center of Walnut Creek

Board of Trustees Meeting

June 26th 2008

Location: Book Center at Unity Center.

A quorum being present the meeting was called to order by President Susan Miller at 6:59PM

Present:

Board Members: Suzanne Perry Paige, Susan Miller, Mike McGuire, Lisa Nichols, Barbara Tuck Smith, Jan Rudolph, Deanna Early, and John Rexroat

Minister: Rev. David McArthur

Advisory Board Members:

Absent: Ron Salazar, Tricia Linden, Ali True

Guests: Rob Seidenspinner

Opening Payer Meeting opened with prayer by Rev. David @ 7:05

The board then read our shared agreement.

Congregational Input (including feedback board has received)

Mike presented some information about a project Charlene Marchi is working on to support a village in India. She has collected clothes and is looking to find some assistance in shipping as she has a dozen cartons at approximately \$250 each.

Spiritual sharing: Lisa Nichols

Lisa shared her experience with coming to Unity through a traumatic experience. And how she has grown in her sharing and caring by being able to open up. Think of all the people at our church and all who pass thorough our lives are all at the point they are at. Part of our job as she has learned is to always be helpful to those around us.

For next meeting: Susan Miller

Enhancement Focus: Rob Seidenspinner on a proposed new Coaching Center as he envisions it. Rob talked about his road to becoming a coach and his experiences along the way. He and David are putting together a program for referral and promotion by UCWC . (see the attached Minister's report) After further explanation of the process Rob answered questions from the board about how the program would work.

Gratitude: Jan Rudolph

Ryan Crownhurst and Veena Goel for Hauling Pros. E-Waste

David Brooks for the E-Waste Sign on corner.

Duane of KYO Recycling for his work at the E-waste event.

Karin Lefler: For Kathleen's Party

Patricia DeMichelle For Kathleen's Party
Margaret Schreiber For Kathleen's Party

Visioning:

Rev. David used the visioning process time for a personal check in to hear what is happening in each other's lives. Some wonderful energy is flowing through the members of the board and it was gratifying to share our respective experiences, concerns and celebrations.

Break:

Business Meeting:

Agenda: Additions to today's agenda. None

Routine Business:

1. The minutes of the May regular board meeting were E-mailed to all members on May 22nd and a corrected copy on June 23rd. All corrections having been made, John moved that the minutes from the May meeting be accepted as corrected. Seconded by Barbara TS. Motion passed unanimously.

2. Financial Report The board reviewed our prosperity commitment
See attached Treasurer's report

Tithes based upon net operating income for May of \$44098 less \$15597 for Keys to the Kingdom which will be tithed separately Tithe of \$ 2,850

\$ 1800 Unity Association

\$ 300 West Central Region AUC

\$ 300 Silent Unity

\$ 200 Interfaith Council

\$ 250 "Unity in Naperville" a pioneer Church started by Kitty Benson

Moved by Rev D. 2nd by John Tithing Passed Unanimously.

Tithing Policies:

John moved that the attached document on tithing be adopted as the Unity Center of Walnut Creek's policy on tithing. 2nd by Suzanne. Passed unanimously.

3. Minister's Report. See attached report

David moved for the approval for the hiring of Charlene Marchi as our new music Director to replace Meghan Diamond. Same terms as current Director except \$350 per month compensation. 2nd by Suzanne. Motion passed unanimously.

David has been re-elected to the Association Board. He will serve as 2nd Vice Chair this year (June 08 – June 09), 1st Vice Chair the following year and as the Association's Chairperson in the 3rd year. His term will be for 4 years.

David requests that the Center pays for his three day Spiritual Retreat at Heartmath Center. The cost will be between \$300 and \$1,000. Barbara Moved to Approve 2nd by John Motion passed Unanimously.

4. President's report: See attached report.
5. LIA tracking report. Attached
Team needs to establish its responsibilities.

Old Business:

1. CAC – Homeless Lunches
Lani has been trying to contact the police officer who is coordinating the efforts for Concord. Loaves and fishes is looking for a new location. When they settle in we will be able to use their location.

Funding issue. There is no budget to cover CAC programs. Since we are committed to this program CAC needs to develop a budget so Budget & Finance can consider inclusion into the next budget.
2. E-Waste Reports. Donated \$25 cash. Lesson learned for next time.
Per pound value needs to be determined. Should hear in two weeks.
3. Events- Casino Night & Auction Report for Nov. 7th event.
Ticket Price \$30. Includes lots of good stuff. 12 Blackjack tables, 1 Craps, 1 Roulette. Tricia Linden will handle Publicity. Pop UP Announcements to be discussed with Rev. David.
4. LIA activities: In Ali's absence this was deferred
5. E-Scrip Barbara Tuck Smith has taken on part of the work on this program.
Need to get a pre campaign started to encourage people to update their own accounts and to complete their profiles INCLUDING their E-mail. Board members should go online to update their own accounts and then report on how the experience worked for them.
<http://www.escrip.com/> Unity's E=scrip account number is 3512480

New Business:

1. Dali Lama Film;. \$250 FEE TO RENT THE FILM. Could we/should we try to show it here. Lisa will ask the presentation committee to review the film for a possible screening at Unity.

2. The churches role in an emergency.
Safety Products. People often gather in churches when an emergency occurs. There is a company that will come and educate us on how to respond. Lisa will find out if a presentation is being given elsewhere. Susan expressed interest in attending presentation when scheduled with another organization

There being no further business the President declared the meeting adjourned at 10:42PM

Closing prayer by Rev. David

Next Board meeting, will be July 24th at 7:00PM

Preceded by dinner at 6:00 – in the YE Room or the Book Center depending upon class schedules. Always need a few folks at 5:30 to set up the tables and chairs. If you can help Please show up a little early.

Respectfully submitted

John F. Rexroat
Secretary, Board of Trustees.



Unity Center — inclusive, heart-centered spirituality

1871 Geary Rd. Walnut Creek, CA 94597 • 925-937-2191 • www.unitycenter.net

Minister's Report - Rev. David McArthur *2008, Creating with Love*

June 26, 2008

Dear Board Members,

Staff Changes

- Music Director
 - **Our new music director is Charlene Marchi who begins July 1st.**
 1. Charlene has been an active participant in our center for the last two years. She has worked with churches as a music director and leader including a coral director. She teaches music professionally.
 2. The position was advertised at \$350/month not including any performance fees.
 - Meghan's extended her time of care of us through June.
 - I had asked, and the board had approved Clayton Foor to be our new music director at our last meeting. As Clayton and I communicated more deeply on my desired direction of music, it became apparent that his heart was calling him in a different direction. His recognition of that was a true blessing to him and to us. That opened the door for Charlene's application. She is eager and a very capable professional musician with the attitude of empowerment that is such an important element for our program's success.
 - **The board was surveyed and supported Charlene's being hired to the position. We need to affirm that decision in our meeting.**

Unity Coaching Center

- **I have been working to develop for Unity a professional coaching center.**
- The function of coaching is empowering to an individual bringing for their life focused on their goals and bringing forth their dreams. It is proactive self development and the use of our spiritual principles is tremendously supportive of this activity.
- Rob Seidenspinner has been working with me and Veronica Wolf has joined in our efforts.
- We have yet to put together the details, but the concept is something we wanted to share with the board.
- The center would serve a referral and promotional function assisting those who wanted personal or professional coaching with coaches who had an active Unity background.
- This referral program would work through a web site, and would be directed at both a local and national audience.
- Those who were accepted as coaches would have to be professionally certified or evidenced an equivalent experience and active participants in Unity.
- Rob Seidenspinner would serve as our initial director, assisting interested people in understanding the coaching function and connecting with the right coach.
- There would be a financial flow from the referral process to Unity Center of Walnut Creek.
- We are at the stage of concept and are still exploring many of the details that need to be addressed.
- I have asked Rob to attend this meeting to further explore the concept with us.

Association of Unity Churches International Conference

- I attended the Association's annual conference in Phoenix June 9th to 14th.
- The content was very inspiring and I will follow up to the extent I am able with presenters and material.
- The most impactful part is the carrying forward of the Association's strategic plan which has everyone excited. I will be sharing that with you in depth at another meeting.
- **I was reelected by the Board to a new four year term on the Board of Trustees.**
- **I was also elected the 2nd Vice Chair which is a progression position that will result in my serving as Chair of the Board from June 2010 to June 2011. The Chair of the Board is the highest elected official in the Association.**
- The position does increase the amount of time that I will be serving the Association but not significantly until the third year.

Capital Development Team

- The Task Force that is meeting to create clear pros and cons of the alternative before the board on the financing of the project has been delayed due to my travel and family commitments this last month.

Love in Action

- August 16th Ali has a retreat for the Team Leaders schedule in which we will be setting a new course to continue our success.

Adult Education (many thanks to our Adult Ed Curriculum Team)

- New Classes in Centerpoint have started
 - Emotion Education: The Fundamentals of Emotional Intelligence
Mondays at 7:00 pm with Joie Seldon
 - How to Receive Clear Guidance
Tuesdays at 7:00 pm with Rev. David McArthur
 - Life Coaching: Forward the Action, Deepen the Learning
Wednesdays, at 7:00 pm with Rob Seidenspinner
 - Myth and Magic in a Multi-dimensional Universe
Thursdays at 7:00 pm with Garrett Riegg

Special Events Completed

- May 31st - Circulation Day by our Youth and Family Team!!! – Wonderful !!!!!
- June 1st - Dr Robert services and seminar – (Rev. David doing service for Kitty Benson at Naperville Unity)
- June 8th – Celebrating Kathleen after the 11:30 service
- June 21st - e-waste recycling

Special Events upcoming

- June 29th – Tama Kieves author doing service and seminar
- July 4th – Picnic

Pastoral Ministry

- Our heart ministers continue to do a tremendous job of being in prayer with people and supporting them in personal crisis.

Children and Family ministry

- Sever of our Teens are attending a rites of passage ceremony with Jeremy and our regional youth leaders.

David's Schedule past

- May 29th – June 1st – Chicago
 - Rev. David was a featured trainer for the Youth Education Directors and Teachers, mostly from the Midwest but some from around the country.
 - Sunday June 1st – Rev. David and UCWC gave Rev. Kitty Benson her first Sunday off and celebrating with her people while sharing the love and blessings of Unity Center of Walnut Creek. It was very well received by Kitty and her people.
- June 4th – 7th with family in Seattle (returning to speak at the June 8th service)
- June 20th - 26th with family in California (David will be speaking at the June 22nd service)

David's Schedule upcoming:

- June 29th Sunday – Rev. David will be doing the service for Unity of Fremont while Tama Kieves is our guest speaker and workshop presenter.
- July 13th Sunday – Rev. Suzanne Leonard will be sharing the services with Rev. David
- July 26th Saturday – Rev David will be conducting an advanced HeartMath workshop for our congregation focused on the techniques Cut-Thru.
- August 1 to 3 – Special HeartMath retreat for Rev. David
 - This is an annual training and renewal in these techniques for him.
 - The Center has covered his expenses in the past which are greatly reduced for us by HeartMath.
 - We will have a guest speaker for that Sunday.

- August 4 to 10 Rev. David will spend the week training the workers of Silent Unity and many of those working at Unity School or attending the Ministerial school.
 - We will have a guest speaker for that Sunday as Rev. David will be speaking at the Unity Village Chapel.
- August 16th Saturday – Love in Action leaders retreat at the Christian Brothers Retreat center in Napa led by Rev. David
- Date to be determined: I am arranging for those who have taken HeartMath training to attend a special all day retreat being put on primarily for our Center at the Institute of HeartMath retreat center in Boulder Creek, CA.

Important Board Dates

- **July 4th – Celebration**
- **July 24th – Board Meeting**
- **August 28th – Board Meeting**
- **Sept. 14th – Volunteer Picnic**
- **Sept 26th – Board Meeting**
- **Sept. 20th – Choir Event**
- **October 3-5 – Asilomar Retreat**
- **October 23rd – Board Meeting**
- **October 25 – Rexroat Party**
- **October 26 – Annual Membership Meeting**
- **November 7th – Auction Fundraiser**

With a grateful heart,
Rev. David

**God's prospering, healing, harmonizing love flows freely through our Center
and through all its people. We are greatly blessed.**



Unity Center of Walnut Creek

Susan E. Miller
President, Board of Trustees

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President's Report June 26, 2008 Board of Trustee's Meeting

Dear Board Members,

The beat goes on for the November 7th Casino Night Event. Leader, par excellence, Lisa Nichols continues to guide her team in planning a great evening!

And remember the E-Waste day at Unity, tomorrow, Saturday 21JUN2008. Please see Lisa's email reminders for all the particulars. This is a great opportunity to clean house/garage, benefits to Unity and no cost to you! What a win-win opportunity!!!!!! Thank you, Lisa, for organizing and promoting this.

Have you looked over the tithing document? John reports, no feedback from any of our illustrious members. We will not spend a lot of time going over this missile at our meeting so be sure and get your \$.02 worth in to John (copy me too, please so that I am in the loop) ASAP.

A fabulous day was celebrated with Kathleen Eggleston on June 8th, for her 28 years of service to this Center. She felt very honored and very blessed. Thank you to all.

Capital Development Committee (CDC) is not meeting during the month of June. Their next meeting is set for July 9th at 7:30. Jeff is contacting Laural Roaldson for removal of the two trees that need to be pulled in readiness for the next steps in getting our plans to the City of Walnut Creek plan review.

Many thanks for the responses to the Music Director questions: a fine example of our Board of Trustees at work whether in town or on the road.

A warm welcome to our newest Board member, Deanna Early, who is filling the opening created by Anna Costa's resignation for the rest of 2008. Thank you, Deanna, for your acceptance of this position and your stated intentions from last month's meeting.

Lisa Nichols has the Spiritual Share for our June 26th meeting. Thank you, Lisa.

Respectfully submitted,

Susan E Miller,

UCWC Board President



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**Treasurer’s Report – Suzanne Perry-Paige
Meeting of June 26, 2008**

Balance Sheet as of May 30, 2008:

The total in all Checking/ Savings was \$146,515.48. This is \$59,083.34 more than in May 2007. Current assets are at \$201,521.82 (including brokerage account and bookstore inventory). We ended the month with more than \$23,000 in our operating account after payment of all current bills and payroll. The Center also has substantial value in fixed assets including building, land, furniture and equipment.

Profit & Loss – Monthly Comparison

	May 2008	Year to Date
Net Ordinary Income	\$13,281.32	\$10,429.11
Total Income (4 Sundays)	\$45,705.51	201,077.78
Cost of Goods Sold	1,554.77	11,587.43
Gross Profit	44,150.74	189,490.35
Expense	\$30,869.42	179,061.24

Comments

May net ordinary income showed substantial growth from (\$7,300) in April to a positive \$13,300 in May leaving us with a May YTD NOI of \$10,429! The change was split fairly evenly between an increase in revenue and a decrease in expense month over month.

The most significant increase in revenue was from Keys to the Kingdom – a \$10K increase over April (may encourage us to do this program semi-annually rather than once a year!). Sunday Love Offerings were down from April by \$2K (may be partly due to some regular tithes going to the Keys program) and Adult Ed was also down by \$1,100.

April expenses were down by \$12K from April. The most significant decreases from April were: \$5K property insurance paid in April; \$2,700 Easter expenses paid in April; \$1K each Payroll (401K) and Teachers fees; and \$2,500 cost of goods sold.

Through mid-June, we have continued to maintain a significant balance in our operating accounts.

Average weekly attendance through May is at 257 – with May attendance being lower than prior months this year. Yet, overall, we continue to show an increase over the past several years and look forward to seeing the upward trend continue.

Sent to you with love and gratitude,

Suzanne Perry-Paige

LIA summary.

In 2007 Unity Center received pledges totaling \$765,278.

Per year pledge for three (3) years would be: \$255,093 per year.

Per month = \$21,258 X 7 months = \$148,804 (pledge budget)

Actual LIA Income for 2007 (7 months): \$171,461.64 (actual)

Amount received other than checks, cash etc.: \$36,606.

Amount received by checks (per records): \$133,763.00

Amount received by check against amount Pledged: \$121,629.

Amount received by checks not covered by Pledges: \$13,227.

Short: -\$70,050.

*Note: There is one large pledge for \$100,000 that is not covered by my records.

At the end of 2007, we were ahead of the pledge budget by \$22,658. Some of that is because we received full amounts of the three year pledge or more than pledged per month.

UNITY CENTER OF WALNUT CREEK TITHING POLICY

Tithing by Unity Center of Walnut Creek (“UCWC”) is guided by the following understanding.

Tithing is the giving of 10% of all unrestricted donations received to organizations or individuals who provide inspiration or support. Donations received for a specific purpose, when so stipulated by the donor, may be excluded from tithing upon approval by the Board of Trustees.

Clarifying understandings:

For an individual, the tithe is given where that individual receives **spiritual nourishment or inspiration**.

For an organization, the giving is also to organizations or individuals that **provide inspiration or support** for that organization to accomplish its mission so long as that giving is not a substitute for purchase of goods or services.

Tithes go to individuals or organizations that provide:

- Inspiration, or
- Support for our:
 - functions
 - missions
 - leaders, or
 - goals in consciousness

Tithes do not go to:

- Social service needs or organizations or
- Functions that are the organization’s responsibility and therefore are operational expenses that should be funded from ordinary income.

Where Tithing is appropriate

On Inspiration:

A member church or other organization may inspire our work by showing us new ways to accomplish goals our church has such as:

- Will Bowen’s “complaint free world” for showing us a new way of communicating our message
- Rev. Thandi Nhlengetwa’s work in South Africa (not to support its social service function) for giving a new model of how Unity churches can impact communities and issues.
- The producers of “The Secret” for showing us how to use media in a new way.

On Support:

UCWC tithes to the Association even though it may not receive direct spiritual inspiration from the Association. The tithe is given because the Association provides support for UCWC to accomplish its mission by direct and indirect services and by enhancing the strength of the Unity movement. The stronger and more effective the Association, the stronger and more effective the Unity ministers, churches and the Unity movement will be and therefore the stronger and more effective UCWC. While the support of the Association may not be by delivering spiritually inspiring messages, its health and vitality assures that UCWC will be able to better deliver our spiritually inspiring messages and accomplish our mission. Because it provides this support it is appropriate for UCWC to tithe to the Association.

Some organizations that are supportive of UCWC and eligible for a tithe are:

The Association for the reasons stated above.

Silent Unity because of the prayer consciousness

Other Unity Churches when in times of special needs (ie. pioneering ministries)

Change of Consciousness:

Some organizations assist UCWC in establishing a growth in consciousness that is a part of our mission. These are different from most social service organizations that provide food, housing, health care or emergency aid. The tithe to these organizations acknowledges them for supporting our work by joining with us in accomplishing the vision we hold for the world. Examples of change of consciousness organizations are:

- The Academy for Peace of Costa Rica, which actively assists the change of consciousness from conflict to peace.
- Rosenberg's Nonviolent Communication (NVC) organization
- HeartMath™
- The Mennonite Peace

Where tithes are not appropriate:

- 1) **Fulfilling our operations responsibilities:** It is not appropriate to use the tithe to accomplish something that is the duty of UCWC to accomplish.
- 2) **Meeting Social Needs:** Social giving is after the spiritual tithe has been given and can be any pre-determined percentage or other amount as the Center deems appropriate.

Maintaining and documenting the Principle:

It shall be the practice of UCWC to demonstrate its commitment to tithing by openly stating the amounts given each month in the Operating statement where we will always strive to have the tithing be 10% (or more) of the Gross Profit (Gross Revenue less COGS). The congregation shall always be kept informed about the Center's tithing practices, the amounts given and the recipients of our tithing.