

Unity Center of Walnut Creek
Board of Trustees Meeting
August 28th 2008
Location: Book Center at Unity Center.

A quorum being present the meeting was called to order by President Susan Miller at 7:00 PM

Present:

Board Members: Suzanne Perry Paige, Susan Miller, Mike McGuire, Lisa Nichols, Barbara Tuck Smith, Jan Rudolph, Ron Salazar, Deanna Early, and John Rexroat

Minister: Rev. David McArthur

Advisory Board Members: Tricia Linden, Ali True

Absent:

Guests: Dan Delette. We had a number of other guests who joined us for the meal and then had to leave for Classes. Ciel Gerke, Richard Flander, Mike McGarvey, and Rev. Moses Sturdivant who got a nice chance to share in some fellowship with our board. It's all good when we have friends stop by to join us.

Opening Payer Meeting opened with prayer by Rev. David @ 7:05

The board then read our shared agreement.

Congregational Input (including feedback board has received)

Richard F Thanks for all the wonderful information in the Sunday Bulletin

The Right Rev. Kitty Benson shared with us about how important our support has been to the Unity Church in Naperville IL.

Lisa spoke about going to Unity in Santa Cruz and finding our own Will Scott as their speaker./ She was very impressed with what they have accomplished with such a small group.

Spiritual sharing:

Gratitude:

Rob Seidenspinner – Get Well card.

Jeanne Fuson for taking on the Volunteer Coordinator and for all the other things she does here at the Center.

Richard Flander for his excellent work on the computer issues that constantly face the Center.

Ali True for the leadership conference for LIA.

Karin Lefler for all the wonderful; work in the Book Center. Moved to next month.

Enhancement Focus:

David shared his perception about the radical shift in consciousness that allowed the Democratic Party to select a Black man as a candidate for President of the United States. And, further that the other principle candidate was a female. How far have we come? There was an interesting discussion about this historical event and our part of it in consciousness.

Business Meeting:

Agenda: Additions to today's agenda.

The issue of LIA Tithing

Discussion of town hall meeting.

Emergency Preparation Program (Deferred)

Income from Web site

Congregants info: Pie Chart with Major expenses. Or some, sort of financial accounting.

Routine Business:

1. The minutes of the July regular board meeting were E-mailed to all members on July 24th and a corrected copy on Aug. 23rd. All corrections having been made, John moved that the minutes from the July meeting be accepted as corrected.

Seconded by Suzanne Motion passed unanimously.

2. Financial Report Together we read our prosperity commitment.

See attached Treasurer's report.

Tithes based upon net operating income for July \$3,783 -

\$ 2500 Unity Association

\$ 400 West Central Region AUC

\$ 300 Silent Unity

\$ 183 Interfaith Council

\$ 400 "Unity in Naperville" a pioneer Church started by Kitty Benson

Moved by Rev D. 2nd by John Tithing Passed Unanimously.

3. Minister's Report. See attached report(s)

4. President's report: See attached report.

Old Business:

1. Casino night
 - a. 8 of 14 tables sponsored already.
 - b. Caterer has been contacted
 - c. Lot of auction items already received.
2. LIA Financial Tracking
 - a. Tricia will be learning how to manage the internet part of the program.
 - b. Transition to Tricia from Steve.
3. LIA Questions on 5% Social Giving. Did we resolve it or should that really be a part of our regular budget. Susan Moved that we agree to eliminate the 5% social giving from the LIA program and that we ask Budget and Finance to consider making social giving a regular part of our budget. 2nd by David. Motion Carried unanimously.

New Business:

1. Town Hall meeting for Pre Annual Meeting budget discussion. October 12th. Purpose being to inform the congregation so they can come to the annual meeting prepared. Also for the board to answer congregant's questions about the proposed budget. Very important that we are clear about the difference in purpose between the town hall meeting and the annual meeting.
2. Mike stated that we should stop referring to the project as two separate projects and serve the community better by referring to our construction project. Great idea
3. Nominating Committee: Rev. David per the Bylaws. Ron Salazar was elected by acclamation to be the board representative on that committee
4. Volunteer Picnic: September 14th. Board Responsible for hosting. Sign-up sheet enumerating tasks to be done.

There being no further business the President declared the meeting adjourned at 9:45 PM

Closing prayer by Rev. David

Next Board meeting, will be September 25th at 7:00PM

Preceded by dinner at 6:00 – in the YE Room or the Book Center depending upon class schedules. Always need a few folks at 5:30 to set up the tables and chairs. If you can help Please show up a little early. Suzanne to be sous chef for the evening.

Respectfully submitted

John F. Rexroat
Secretary, Board of Trustees.



Unity Center — inclusive, heart-centered spirituality

1871 Geary Rd. Walnut Creek, CA 94597 • 925-937-2191 • www.unitycenter.net

Minister's Report - Rev. David McArthur *2008, Creating with Love*

August 28, 2008

Dear Board Members,

Capital Development Team

With our decision made to proceed with the total project as a unit, our next steps are:

- Putting together the communication package to the community
- Putting together the communication package to the congregation
- Arranging financing

Staff Changes

- Volunteer Coordinator
 - Jeanne Fuson has joined our staff as our volunteer coordinator. We have long awaited the right person to be available at the right time. I know you will be pleased with her people and organizational skills – plus a wonderful heart – that Jeannie brings.
 - Jeanne has accepted the position as a volunteer. I know it will be inspiring to those joining us as volunteers that their leader has the commitment to be volunteering for this position as well.
 - Because of other responsibilities that Jeanne has we are gradually developing the role and its activities. Her initial responsibility will be to assist new volunteers in finding their right place. She will expand the role on a step by step process in coordination with me.
 - We are looking at late September to have the materials and structure in place to invite persons who have not volunteered before to step forward.

Unity Coaching Center

- We have continued working on the development of a professional coaching center of coaches that are committed to Unity principles.

New Service

- I am keeping this item before us inviting you to send it your prayers and blessings as it develops.
- I have asked Ron Salazar to expand our support to the 12 step community by setting up regular, additional Sunday services focused in those in the 12 step process.

Love in Action

- Ali True will be releasing the position as our Love in Action coordinator in September. Know that Spirit is guiding us as the right person comes forward to lead our third and very successful year.
- Many thanks to Ali for her wonderful supportive service to this important program and to all the people involved.

Adult Education (many thanks to our Adult Ed Curriculum Team)

- WE have just completed our summer classes.
- New Classes to begin in September are listed in Centerpoint. Each runs for 8 weeks.
 - Communication for Couples and Families
 - Monday – Ali True
 - The Courage to Love
 - Monday - Will Smith
 - Metaphysics of the Old Testament
 - Tuesday - Rev. Moses Sturdivant
 - The Worlds Religions
 - Wednesday – Richard Miles
 - Connecting with Your Angels
 - Thursday – Jill Shinn and Dawn Colombo

Youth Education

- Be sure to check out the Kid's Camp pictures on the bulleting Board. Kids camp is for our young children with the YOUers as their counselors.

Special Events Completed

- July 26 – HeartMath Cut-Thru Workshop
- August Retreat for LIA and Center leaders at Christian Brothers Retreat Center

Special Events upcoming

- August 24th – Heart Minister's Celebration
- September 5 - Costa Rica Celebration
 - We will be inviting everyone to join us for a review of our past tour of Costa Rica and training with The Peace Academy of Costa Rica as we offer our invite to join us on the next one in February 09
- September 14 – Volunteer Picnic put on BY THE BOARD to honor the volunteers of our Center. This is a wonderful experience, please save the date and you will be asked to volunteer for it.

Pastoral Ministry

- Our heart ministers continue to do a tremendous job of being in prayer with people and supporting them in personal crisis.
- They have their annual gathering this month.
- New Heart Minister Classes will begin this fall.

David's Schedule past

- July 26th Saturday – Advanced HeartMath workshop for our congregation focused on the techniques Cut-Thru.
- August 1 to 3 – Special HeartMath retreat for Rev. David
 - Rev Grace Nichodemus was our guest speaker for that Sunday.
- August 4 to 10 Rev. David spent the week training the workers of Silent Unity and many of those working at Unity School or attending the Ministerial school.
- August 16th Saturday – Love in Action leaders retreat at the Christian Brothers Retreat center in Napa led by Rev. David

David's Schedule upcoming

- September 15 to 20th – David is in the Dominican Republic for a meeting of the Board of the Association and the leaders of Unity in Latin America.
- September 28th – Guest presenter Andrew Osier will be here while David and Kathryn vacation in Santa Fe, New Mexico and stock up on New Mexico Chili.
- October 3 & 4 – Asilomar retreat. David will return for our Sunday service.
- October 18th - A special all day HeartMath retreat with Rev. David and HeartMath staff is being put on primarily for our Center at the Institute of HeartMath retreat center in Boulder Creek, CA.

Important Board Dates

- **August 28th – Board Meeting**
- **Sept. 14th – Volunteer Picnic**
- **Sept 26th – Board Meeting**
- **Sept. 20th – Choir Event**
- **October 3-5 – Asilomar Retreat**
- **October 23rd – Board Meeting**
- **October 25 – Rexroat Party**
- **October 26 – Annual Membership Meeting**
- **November 7th – Auction Fundraiser**

With a grateful heart,
Rev. David

Additional Events
Addendum to minister's report for August 2008

11 days of global Unity

- World day of prayer Sept 11
 - Vigil and 7:00 service
- Heart Ministers at noon prayer times
- Invitation to join us every noon
- World day of peace – sun Sept 21
 - Service of peace

Choir and Music Director to Music Conference

- Agape music symposium
- approved by exec team aprox expense \$1200
- **September 9 - 12, 2008**

BePeace Conference UCWC

March 09

Offered to East Bay community

Churches//peace groups/youth educators/parents

BePeace Certification

HeartMath and NVC speakers

Costa Rica tour as facilitators

Center for BePeace in the Bay Area

- BePeace becomes a part of our service to the community.
- It is service that gives expression to our principles without evangelizing

Costa Rica plans

- 18 people minimum including Rev. David and Kathryn
- **Income from the registrations to cover 100% of Rev. David's expenses and 50% of Kathryn's expense. (Both Rev. David and Kathryn as tour leaders pay \$500 less to Rasur than regular attendees in order to minimize the cost to the Center.) The 18 person minimum assures that the registrations cover all of the Center's cost for David and Kathryn.**
- The price advertised will require an additional amount of expense from people (possible several hundred dollars) when the airline surcharges are known.

**God's prospering, healing, harmonizing love flows freely through our Center
and through all its people. We are greatly blessed.**



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**Treasurer’s Report – Suzanne Perry-Paige
Meeting of August 28, 2008**

Balance Sheet as of July 31, 2008:

The total in all Checking/ Savings was \$158,915.73. Current assets are at \$214,922.07 (including brokerage account and bookstore inventory). We ended the month with \$15,858.01 in our operating account after payment of all current bills and payroll. The Center also has substantial value in fixed assets including building, land, furniture and equipment.

Profit & Loss – Budget v. Actual through July:

Our first seven months of the year have rought continued prosperity with income being slightly more than budgeted and expenses being slightly less. Income has stayed at this better than projected level while our congregation has provided additional funding for our LIA goals.

YTD Gross Profit (Including COGS):	Budget	\$261,009.10	58.3% of annual (7 mo)
	Actual	\$263,099.61	
YTD Expense:	Budget	\$259,010.58	58.3% of annual (7 mo)
	Actual	\$251,187.58	

Profit & Loss – Monthly Comparison

	July 2008	Year to Date
Net Ordinary Income	\$ 1,739.10	\$ 11,912.03
Total Income (4 Sundays)	\$38,220.59	275,409.86
Cost of Goods Sold	392.95	12,310.25
Gross Profit	37,827.64	263,099.61
Expense	\$36,088.54	251,187.58

Comments

July’s net ordinary income returned again to the positive. Part of the abundance came again from Reverend David’s class and Heartmath. In addition to the \$1,739 in income over expenses, we were able to replace some of our very slow, old computers and, in general, upgrade our technology. We purchased two new

computers (office and Youth Ed administration) and convert the old YE computer to use by our youth. We also purchased 4 new printers and provided some needed technology for David's laptop. We also received a battery backup (donated by an angel) and were gifted with Richard Flander's time and talent. The purchases were acquired at best prices (and rebates) by our very own John Rexroat. We send our sincere thanks to both John and Richard for their contributions.

Average weekly attendance through June is at 246. This growth potential remains an area of opportunity for all of us.

Sent to you with love and gratitude,

Suzanne Perry-Paige



Unity Center of Walnut Creek

Susan E. Miller
President, Board of Trustees

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unitysusanmiller@yahoo.com

President's Report
August 28, 2008, 2008
Board of Trustee's Meeting

Dear Board Members,

The integrity, harmony, warmth and intention evident in last month's meeting is still with me. My deepest appreciation goes out to each board member, board advisor and congregational member who was present. The process that Rev. David asked us to follow slowed us down to the speed of really listening, kept us grounded and on purpose, and the congregational members gave the gift of quietly observing without interruption. It still warms my heart and gives me cause to applaud each of us for a big job well done. I am very grateful to be a part of such a harmonious, loving group! Thank you!

This is the year for Rev. David's contract renewal. The executive board met with David this month to review the existing contract and the proposed new contract. When all questions and concerns were addressed and changes agreed upon, the executive board approved the new contract for submission to the board. The new proposed contract plus an enumerated list of comparison changes is available in the ministerial assistant's office (Patricia's) for individual board member's to review on the premises before the September board meeting.

It's that time of the year again for budget and finance projections for 2009. On Wednesday, September 3, 2008 the executive team will be reviewing and forging ahead with the creation of 2009's budget to be presented to the congregation at the Annual meeting, October 26.

On that note, the executive team also, agreed to hold a Town Hall meeting two weeks prior to the Annual meeting, on October 12, 2008, to give congregational members an opportunity to review, consider and explore the big project plans that are in progress, i.e., the board decision to complete both phases of the LIA plans at the same time and the proposed loan financing that will be required to accomplish this goal.

Sixteen attended the leadership retreat led by Rev. David and sponsored by Ali True, Executive Director of Love In Action. It was a perfect day in all respects. The question I came away with is: What makes my heart sing? What makes yours sing?

Casino Night Committee reports that sponsorship has been collected for eight of the fourteen gaming tables. Everyone on the committee is working diligently to fill the last six table sponsorships. The caterer has been selected and will soon be in contract. There was an immense and enthusiastic response to the auction donation requests. Lisa can tell us more at tonight's meeting.

Thanks to Ali True for the Spiritual Share for our August 28th meeting!

Respectfully submitted,

Susan E Miller,

President, UCWC Board of Trustees