

Board of Trustees Meeting
February 26th 2009
Location: YE room at Unity Center.

A quorum being present the meeting was called to order by President Suzanne Perry Paige at 7:00 PM

Present:

Board Members: Suzanne Perry Paige, Mike McGuire, Lisa Nichols, Jan Rudolph , David Petersen, and Kathy Bate, Ron Salazar, and John Rexroat

Minister: Rev. David McArthur

Advisory Board Members: Tricia Linden & John Shinn

Absent: Donna Bedford, Ali True

Guests: Ted Oleari

The board read its shared agreement together.

Congregational Input

Ted shared his feeling about being a member of this Center and how it feeds him.

Rick Stober shared the choir's plans for Easter. Ted then told Rick how awesome the Choir is.

Congregational Feedback on the heart ministers doing the worship service. They loved it.

Spiritual sharing: Kathy took us through a little NIA workout. Very wonderful.

Next meeting: John Shinn

Gratitude

Susan Miller for her coordination of the Costa Rica Trip.

Charlene Marchi for her leadership of the music Program

Donna Caldwell, Dianna McDaniel, Steve Maynard, Moses Sturdivant

Patricia DeMichelle for her extraordinary work on behalf of the Center.

Don Eggleston for his leadership in the Heart Ministers doing the service

Leslie Tremaine came in and reported on the crab feed. 3 short of 170. Order more crab.

Suzanne proposed John Shinn for Advisor to the Board.

Moved to approve by Suzanne and 2nd by Kathy. Motion passed Unanimously.

Visioning: Rev. David

Many wonderful visions but all seemed to be centered on the Center's role in our community as leaders in the peace movement, not just at the Center but with each of us as ministers in our daily routines.

Enhancement Focus

LIA Program-where is it, what are we doing.

Tricia: Donations are holding steady. Room for improvement in our processes.

David: Design Review Committee of Walnut Creek. They do not seem to like the Cupola.

Trisha: We have revised it again and will be going back to them soon.

Tricia: David, Suzanne, Lisa and Tricia met with First Bank Tuesday evening. They will lend us money for the project. Construction loan for 2 years and then 5 years committed rate. Very Solid bank with good assets and a low incidence of non-performing loans.

Move Committee is in full swing. Inventorying all our "Stuff" in preparation for Circulation Day. The Sunday Technical team of Charlene and Mike McGarvey are working hard on the logistics of setting up every week.

Business Meeting:

Agenda: Additions to today's agenda.

Routine Business:

1. The minutes of the January 2009 regular board meeting were E-mailed to all members on Jan. 23rd and a corrected copy on February 22nd. All corrections having been made, John moved that the minutes from the January meeting be accepted as corrected.
Seconded by Mike. Motion Passed by Acclamation.
2. Financial Report: Lisa read to us about prosperity by Charles Fillmore.
See attached Treasurer's report.
3. Minister's report
See attached
Rev. D will be back in Unity Village 3/24-3/26
David asked the board to approve additional compensation for the Bookkeeper (Currently John Rexroat) for closing year end work. Not to exceed \$1,500. Moved by Suzanne, 2nd by Ron. Passed Unanimously.
4. Presidents Report. Suzanne talked about President Obama's State of the Union Speech and being reminded of the privilege of serving during this amazing year

TITHING

Tithes based upon net operating income for January \$2831

\$ 1,600	Unity Association
\$ 300	West Central Region AUC
\$ 300	Silent Unity
\$ 231	Interfaith Council
\$ 250	"Unity in Naperville" a pioneer Church started by Kitty Benson

\$ 150 Photographer
Moved by Rev D. 2nd by John Tithing Passed Unanimously.

OTHER BUSINESS

1. Be Peace

Jan Reported on the Be Peace Conference. Only a Week away. Incredible amount of work has gone on to get this rolling. 61 tickets pre-sold. Rev. David asked that every board member attend.

2. Costa Rica Trip:

3. Crabby Party See above

4. Fall Event 10/31/09. Leadership and Budget Ali and Donna have not yet reported whether a team leader has accepted this calling. Board members invited to call with ideas.

5. Board events

a. Retreat 3/28/09 9:00 – 2:00. At the Club House for Ron Salazar's Condo Complex.

b. Unity Financials 101 3/1/09 2:00- 3:30.

6. Recycling: We currently pay \$1116/ year to recycle 4 Cu. Yards a month. What has been happening is that, because the bin is right by the street, others fill it up with garbage. Make sure the Janitorial service is aware of our commitment to recycle. John to check with Valley Waste Management about a locking bin.

7. Security. Additional Lighting. Cameras

John moved that the board authorize the executive committee to approve additional security as determined to be necessary, not to exceed \$5,000. Second by Jan. There was considerable discussion by the board about the various ramifications of needing and providing additional safety for our participants. Better lighting, Rent a Cops, Cameras etc. were all mentioned. . Motion Carried Unanimously. John volunteered to lead the team.

There being no further business the President declared the regular meeting adjourned to an executive session at 9:55 PM

Return to Regular meeting and Adjourned at 10:40.

Next Board meeting, will be March 26th at 7:00PM

Preceded by dinner at 6:00 – in the YE Room or the Book Center depending upon class schedules. Always need a few folks at 5:30 to set up the tables and chairs. If you can help Please show up a little early. Thanks to Kathy who has volunteered to be the kitchen assistant next month. Remember, if you help cook, you escape the clean up. .

Respectfully submitted

John F. Rexroat
Secretary, Board of Trustees.



Unity Center — inclusive, heart-centered spirituality

1871 Geary Rd. Walnut Creek, CA 94597 •
925-937-2191 • www.unitycenter.net

Minister's Report - Rev. David McArthur
2009, Creating with Love
February 26, 2009

Dear Board Members,

Major Changes

- Easter is at Heather Farms instead of The Leshner Center
- Our new last date at the Center is May 3rd.
- Our new first date at Heather Farms is May 10th.
- Meghan Diamond is returning to her prior role as music director.

A catch up on what's happening;

- Be Peace conference March 6,7
 - Marion and Ciel lead a wonderful team who are making this an outstanding conference and experience.
- Our transition Sunday space – Heather Farms
 - We have changed to schedule with our new first Sunday being May 10th
- Our transition Office and class space
 - We have looked at a number of spaces and eliminated some types of space so we are getting closer. Keep this in your prayers for the right and perfect space at the perfect price.
- LIA leading our countdown to our new journey from Geary Rd
 - Our LIA teams are working on many aspects of our change including countdown, celebration, prayer, advertising, gratitude, and invitation to our giving program.
- Putting together the new teams to create each Sunday as a wonderful experience
 - Our audio/video team, set up and take down team plus our welcome and care during the service teams are hard at work figuring out how to make this a success.
- Easter is at Heather Farms this year!
 - The Leshner Center could not give us the Saturday before Easter to rehearse. We have had problems with the choir sound for many years so I chose to use Easter as an opportunity to showcase Heather Farms and increase the awareness and focus on our upcoming change of location.
 - We will still need two services at the regular times and we are anticipating that we will be able to do our full music program. We lose our being all together which we have always treasured. However, this gives us a very different year, a different focus. Send love and prayers.
- Howard Martin from HeartMath coming to speak and do a workshop for us
 - That will have taken place by the time we meet. I hope you all attend his workshop. This is a very special opportunity for us.
- Patricia Grabow returned to share her book and initiate small groups
 - We have approx. 20 people involved in her study groups that will work on developing a workbook to be published with her book.
- Collaboration with Health Medicine Forum on Integral Healing Group.

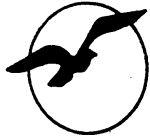
- We will not be starting this as planned. In a month we will have done enough education that we can begin.
- Our healers have been invited to participate.
- Classes nearing completion
 - Attendance was good and the feedback I've had has been very positive.
- SEE classes -our first time using SEE Super Saturdays
 - This was very successful. We had aprox. a half dozen people from our center participate which for this type of a program is a good response.
- A special Wife Swap review with David and Susan Petersen
 - Upcoming and it will be fun! – Lots of non unity people so please be there to greet them.
- Crab Feed happening soon - February 28!
 - Hurray – This will be a wonderful gathering. Remember to invite lots of people. Thanks Leslie for a great job.
- Our Building approval from Walnut Creek planning commission happening On March 18th.
 - Please attend and speak in favor of our proposal. We have been delayed several times and we felt it would be helpful to have many of our people there in support.
- Bank Loan OKed
 - First Bank is interested in giving us a loan and we understand their structure and our banking people say this is good.
 - We need to OK this for our people to proceed.
- A journey to Costa Rica begins tomorrow – ours is just completed if you are reading this just before the meeting.
 - Twenty people are joining Kathryn and I in learning BePeace and supporting the peace process in our world through support of the Peace Academy of Costa Rica. And we are Having Fun!
- Rev. David spent 10 days in Unity Village with the Board of the Association
 - There were some very special things from this week that I am eager to share with you.
- Youth and Family Heart Ministers will be a new focus of our heart ministry.
 - Don and I are working with Lani in response to interest of parents, teens and children in being prayer support for others. This is an exciting program in its first steps. Stay tuned.

Important Board Dates

- **February 27th – Wife swap with Susan and David Petersen**
- **February 28th – Crab Feed**
- **March 6 & 7 - BePeace**
- **March 18th – public hearing with Design Review Board at City Hall**
- **March 21 – Circulation Day**
- **March 28 - Board Retreat (9 to 2)**
- **April 12th - Easter at Heather Farms**

With a grateful heart, Rev. David

**God's prospering, healing, harmonizing love flows freely through our Center
and through all its people. We are greatly blessed.**



Unity Center of Walnut Creek

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Treasurer's Report Board of Trustees Meeting February 26, 2009

Balance Sheet as of January 31, 2009

- Balances in all checking and savings accounts totaled \$232,005.01, an increase of \$72,820.20 (46%) over January 31, 2008.
 - We ended the month with \$2,061.26 in our operating account after payment of all current bills and payroll.
- Current assets, including checking and savings accounts, brokerage account and bookstore inventory, totaled \$287,165.35.
- The Center also has substantial value in fixed assets including building, land, furniture and equipment.

Profit & Loss – Budget v. Actual

Operating income hit 6.3% and expenses 8.6% of budget. We ended the month with a negative \$8,677.56 in net operating income.

YTD Gross Profit (including COGS):	Budget	\$37,708.33	8.3%	(of annual)
	Actual	\$28,321.01	6.3%	
YTD Expense:	Budget	\$35,849.08	8.3%	(of annual)
	Actual	\$36,998.57	8.6%	

Profit & Loss – Monthly Comparison

	<u>January 2009</u>	<u>Year to Date</u>
Net Ordinary Income	(\$8,677.56)	(\$8,677.56)
Total Income	\$29,420.46	\$29,420.46
Cost of Goods Sold	\$1,099.45	\$1,099.45
Gross Profit	\$28,321.01	\$28,321.01
Expense	\$36,998.57	\$36,998.57

Comments

January is typically a month where expenses outrun income. January 2009 had a larger loss than the prior January, in part because of higher income last year from the Crab Feed and Adult Ed classes, as well as significantly higher printing and building repair costs this year.

Average weekly attendance for January was 240, and financial giving to our operating budget was \$23.44 per person per week.



Unity Center of Walnut Creek

Suzanne Perry-Paige
President, Board of Trustees

1871 Geary Rd. Walnut Creek, CA 94597-2523

Message from the President
February 26, 2009
Board of Trustees Meeting

Dear Board Members,

We embark together on a journey into 2009 – a year that is, without doubt, filled with opportunity. The possibilities open to us are abundant. As we begin this year of service to our beloved Unity Center of Walnut Creek, I know we do this with joy and gratitude for being invited to bring our individual gifts to our spiritual community during this particular year.

The themes that are most important to me in these early days of this year are Home and Heart.

For the past many years, our physical space has supported our growth together. As we have brought greater Spiritual Energy into our lives, the Sanctuary has given us a place to learn and grow, a place to feel safe, and a place to express love and to be loved.

Our youth area has given the gift of Unity to so many young people who now venture out into the world with a greater sense of well-being and ability to give.

Now we have an opportunity to give back to this place. We have the chance to show how much we love this Spiritual Home for the place of comfort that it is.

Love in Action has brought a new sense of community to our Unity Center. As we manifest our dream over these next months, we will show our greater community that we care. The beacon of light shining from our Spiritual Home will welcome others to bring their children, their talents, and their love to join us. We have such a gift to give – how could we want other than to share it?

A few of the many exciting things that have happened over these first two months are:

Planning for this coming year

Sunday Service Team – has been diligently planning for the move and to set up equipment and make our Heather Farms space welcoming to all

Love in Action Team – has provided the lovely FAQ sheet and updated it as changes occurred; will also meet soon to plan outreach to expand our community.

Capital Development – is returning to the City Planning Commission with confidence that approval will be granted; members of the team recently met with Richard Gage and David Mudge to plan movement and replacing of the Peace Wall

Office / Classroom Space Team – has looked at a number of possibilities over the past few months; will identify the appropriate space when construction and other timing are finalized.

LIA Finance Team – Received a commitment from First Bank for non-revolving Line of Credit (up to 2 years) converting to a 5 year term loan for up to \$1,600,000. This term is standard for corporations with commercial property.

Gratitude Team – Continuing to send out letters of gratitude to those who give so much time and talent to our Unity Center.

Crab and Pasta Event – The original goal of 150 tickets to be sold was met. Crab has been ordered and at least 13 baskets assembled last Sunday.

Unity Board of Trustees Events:

Board Retreat: Saturday, 3/28/09 9:00am – 2:00pm at the Clubhouse at Ron Salazar's community in Pleasant Hill (directions to be provided). This is a great opportunity to spend some time together under Reverend David's care and guidance.

Unity Center Financials 101: Sunday, 3/1/09 2:00-3:30 at the Center

Respectfully submitted,

Suzanne Perry-Paige
UCWC Board President