

Board of Trustees Meeting
March 26th 2009
Location: YE room at Unity Center.

A quorum being present the meeting was called to order by President Suzanne Perry Paige at 7:05 PM

Present:

Board Members: Suzanne Perry Paige, Mike McGuire, Lisa Nichols, Donna Bedford , Jan Rudolph , David Petersen, and Kathy Bate, Ron Salazar, and John Rexroat

Advisory Board Members: Tricia Linden and Ali True

Absent: John Shinn

Guests: Jack Shaffer, David Brooks, and Dan Delette.

The board read its shared agreement together.

Congregational Input

David Brooks spoke in support of people who are concerned about the disposition of the wooden wall design. Seeking alternatives to retain some of the history it represents. There have been many suggestions and expressions of concern for the memories of the symbol. David proposed, and volunteered to take on, the task of determining the nature of the materials and what might be done with it. Mike McGuire and Ron Salazar are the board's liaison.

Jack Shaffer reported on the status of construction and other issues with finalizing our plans. We passed the planning commission's scrutiny and have been approved to go forward.

(will attempt to attach the plan in a subsequent iteration of these minute- John)

Another question is the start of our use at Heather Farms. Heather Farms needs to be considered too as we go forward as they have made a significant commitment to us and we need to honor their cooperation. Move mid June instead of Mid May. May change to mid August but should move mid June anyway or possibly compromise to July 1.

Tentative Contractor Walk through on 4/13. Jack Shaffer will provide a request for Contractor referrals to the weekly news letter team.

Business Meeting:

Agenda: Additions to today's agenda.

Routine Business:

1. The minutes of the February 2009 regular board meeting were E-mailed to all members on Feb. 27th and a corrected copy on March 23rd. All corrections having been made, John moved that the minutes from the February meeting be accepted as corrected.
Seconded by Kathy. Motion Passed Unanimously.

TITHING

Tithes are based upon net operating income for February of which 10% is \$2806

\$ 1800 Unity Association
\$ 200 West Central Region AUC
\$ 450 Unity School
\$ 106 Interfaith Council
\$ 250 “Unity in Naperville” a pioneer Church started by Kitty Benson

Moved by Rev D. 2nd by David Tithing Passed Unanimously.

BREAK TIME: At this time we took our break and released the choir members to go for their Easter service rehearsal. Kathy Bate, Ron Salazar and David Petersen

OTHER BUSINESS

1. **Fall Event:** Difficulties finding a leader for the Event. Kathy Bate has agreed to manage the event part of the evening and Donna will work with Ali to find someone to handle the auction part of the event. Donna’s friend, Alex Quintana is an event planner and an “Auction expert” and has agreed to assist. Suzanne asked all board members to start thinking of ways to help the auction so we are ready to step forward when the team leader accepts the position

Budget for the event? A net of \$25,000 was put forth as a goal. Still need to reference our history to determine reasonable expenses

Spiritual sharing: John Shinn was traveling and unavailable to share. Will do so in April.

Visioning: Rev. David reminded us that our work has been focused on how do we take the Center forward and making the decisions that keep the Center moving. Now we are going to need to look at how we present ourselves as the board members when we are talking with our congregants. Especially when we are talking about the issues that impact their lives. We are the presence of compassion when we deal with the needs of our members.

“We are the light of the world” We know the truth for each of our members and we hold the space for them to express that which they truly are. The living Christ within each one of them and within us as well. This is our job as board members.

Gratitude

An E-card to all the team leaders for the Be Peace event.
Kathy Bate for bringing in new teachers for our classes.
Angela Lambert and Sheri Miller
Ron Salazar and Mike McGarvey

Kathleen Sims
Beth Botteroff Seidenspinner

1. Financial Report:
See attached Treasurer's report.
2. Minister's report
See attached
3. Presidents Report.
See Attached.
4. LIA Update.
 - a. We are in the process of shifting into more detailed categorizing of Expenses
 - b. Changing the location on the computer control for LIA donations from Tricia's home office to the Center's staff computers.
5. Security update. John reported on the Camera surveillance options and installation possibilities. There was some discussion about why we are doing this. John was authorized to move forward with this project.
6. Tricia suggested the inclusion of a map for our folks to show them where Heather Farms is compared to where we are now.

There being no further business the President declared the meeting adjourned at 9:47 PM with prayer by Rev. David.

Next Board meeting, will be April 23rd at 7:00PM

Preceded by dinner at 6:00 – in the YE Room or the Book Center depending upon class schedules. Always need a few folks at 5:30 to set up the tables and chairs. If you can help Please show up a little early.

Respectfully submitted

John F. Rexroat
Secretary, Board of Trustees.



Unity Center — inclusive, heart-centered spirituality

1871 Geary Rd. Walnut Creek, CA 94597 • 925-937-2191 • www.unitycenter.net

Minister's Report - Rev. David McArthur
2009, Creating with Love

March 26, 2009

Dear Board Members,

Major Happenings!

- **Approval!** – by the Walnut Creek Design Review Board
 - This ended up being a long and expensive process. It has brought significant delay in our beginning construction. The next step in the review process is our building permit which should be complete by early July.
- **Our new last date at the Center** is changing to a target date probably in August. I'm still exploring that with our team.
 - Here is some of the things we are weighing in coming to a determination.
 - This is perhaps later since we might complete some phases earlier.
 - The difficulty of a successful move in the summer when our attendance is more sporadic.
 - How do we make the move successful at that time?
 - Not setting another date that we aren't able to meet.
 - SEE CALENDAR at yahoo.com /sign in/ id is unityloveinaction@yahoo.com / password is unity01
 - Go to the calendar section and look at our tentative time line.
- **Easter** April 12 – Heather Farms
 - Two services 9:30 and 11:30
- **BePeace** conference March 6,7 – Was wonderful!
 - Marion and Ciel led a wonderful team who made this an outstanding conference and experience.
 - **May 25 – 29 – BePeace intensive – Major follow up program**
- **Howard Martin** from HeartMath did a wonderful talk and workshop
- **A special Wife Swap Service** with David and Susan Peterson – This Sunday
 - Thanks to Peter Weiler who provided our video segments
- **Circulation day** was very successful because lots circulated and so many people gave so generously of their time. This is a huge effort by our Youth Team, parents and kids. Please let them know how much you appreciate their efforts.

Continuing

Plans are progressing or now being restarted since we can again set a target date.

- Our transition Office and class space
 - . Keep this in your prayers for the right and perfect space at the perfect price.
- A team headed by Kathleen Eggleston is being assembled to honor our history in the center and the sanctuary wall that will change with the renovation.
 - That ceremony will be several Sundays before our move.
- LIA leading our countdown to our new journey from Geary Rd
 - Our LIA teams are working on many aspects of our change including countdown, celebration, prayer, advertising, gratitude, and invitation to our giving program.
- Putting together the new teams to create each Sunday as a wonderful experience
 - Our audio/video team, set up and take down team plus our welcome and care during the service teams are hard at work figuring out how to make this a success.
- New classes beginning
 - Wow! The Wonder of Women:
Mondays at 7:00 pm with Kathleen Sims

Are You Curious about Life Coaching?
Tuesdays at 7:00 pm with Veronica Wolfe, and Rob Seidenspinner

A Course in Miracles and Spiritual Science
Wednesdays at 7:00 pm with Garrett Riegg

Journey to Peace through Shamanic Journeys
Wednesdays at 7:00 pm with Ana Fatima Costa

Spiritual Attunement for Graceful Change
Thursdays at 7:00 pm with Reverend David McArthur

Empathy Circle
Thursdays at 7:00 pm with Alexandra True

- Music concert May 3rd
 - Heartdream and Cathy Bolton
- I spent a day at Unity Village as a part of the Unity Movements Joint Fund Raising Task Force. This has representatives of Both the Association and Unity School boards. We are working with professional fund raisers to create a plan for fund raising that will over the years enhance the Association, Unity School, The Ministerial School and the individual churches.
 - We are working with Melvin and Pearl Shaw who are top professional fund raisers and who are appreciative of our Center and who attend Unity in San Leandro.
 - I'm learning a lot which some day I hope will translate into bringing a greatly expanded prosperity to our Center.
 - The Association and our Tithes to the Association are providing my travel money.
- Youth and Family Heart Ministers will be a new focus of our heart ministry.
 - Don and I are working with Lani in response to interest of parents, teens and children in being prayer support for others. This is an exciting program in its first steps. Stay tuned.

Important Board Dates

- **March 28 - Board Retreat (9 to 2)**
- **April 12th - Easter at Heather Farms**
- **April 23rd – April Board Meeting**
- **April 25th – HeartMath seminar**
- **May 25 – 29 – BePeace intensive**

With a grateful heart, Rev. David

**God's prospering, healing, harmonizing love flows freely through our Center
and through all its people. We are greatly blessed.**



Unity Center of Walnut Creek

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Treasurer's Report Board of Trustees Meeting March 26, 2009

Balance Sheet as of February 28, 2009

- Balances in all checking and savings accounts totaled \$228,956.60, an increase of \$77,626.61 (33.9%) over February 29, 2008.
 - We ended the month with \$2,112.19 in our operating account after payment of all current bills and payroll.
- Current assets, including checking and savings accounts, brokerage account and bookstore inventory, totaled \$284,116.94.
- The Center also has substantial value in fixed assets including building, land, furniture and equipment.

Profit & Loss – Budget v. Actual

Operating income hit 12.5% and expenses 16.2% of budget. We ended the month with a negative \$5,780.87 in net operating income.

YTD Gross Profit (including COGS):	Budget	\$75,416.67	16.7%	(of annual)
	Actual	\$56,379.08	12.5%	
YTD Expense:	Budget	\$72,882.33	16.7%	(of annual)
	Actual	\$70,797.51	16.2%	

Profit & Loss – Monthly Comparison

	<u>February 2009</u>	<u>Year to Date</u>
Net Ordinary Income	(\$5,780.87)	(\$14,418.43)
Total Income	\$29,289.90	\$56,379.08
Cost of Goods Sold	\$1,231.83	\$2,331.28
Gross Profit	\$28,058.07	\$56,379.08
Expense	\$33,838.94	\$70,797.51

Comments

While expenses are being well contained, income is still below budget year to date, but is expected to gain lost ground with five Sundays in March, Easter services in April and finalization of the Crab Feed income.

Average weekly attendance for February was 234; financial giving to our operating budget was \$24.06 per person per week, more than \$1 more per person a year ago and just over \$4 more per person than the prior year. Spirit continues to provide for our ongoing operations at the same time that our Love in Action program is generously and lovingly supported.

I am always provided for because I have faith in Thee as my omnipresent abundance.



Unity Center of Walnut Creek

Suzanne Perry-Paige
President, Board of Trustees

1871 Geary Rd. Walnut Creek, CA 94597-2523

Message from the President
March 26, 2009
Board of Trustees Meeting

Dear Board Members,

Spring has certainly arrived with its full splendor. All around are signs of renewal – awakening where there was slumber, brilliant color where there was only a quiet gray, new growth everywhere we look, an excitement that fills our days. Each year as this moment arrives, we have little doubt about why this is the favorite season of so many.

At Unity Center of Walnut Creek, we have joined together for wonderful and uplifting events during the last days of winter. We started this past four weeks with the fun and frivolity of the Unity Crab Feed. At Unity Center, this has become a harbinger of Spring – and one that we look forward to. Thanks to the efforts of Leslie Tremaine and those who joined her in the planning and wonderful hosting of this event, the evening proved to be a taste-full, smashing success!

But we know that Unity's energy seldom stays focused on one thing only. In the first week of March, we were blessed by the light and love of Rita Marie Johnson, Director of the Rasur Foundation, for the two day Be Peace Conference. The time and talent that went into creating this conference for Unity Center and its friends was evident in each part of the conference. So many Unity members stepped forward with a resounding "yes" when invited to help with the event – anyone who attended any of the planning meetings could not help but be awed by this talented group. Rita Marie brought a message of hope, love and success. For Rita Maria and for her message and for those who brought this to us, we are truly grateful!

And we now feel a new excitement growing toward the actualization of our renewed Unity home. On March 18, Unity congregants brought their prayers and joyful support to the Walnut Creek Planning Commission Hearing where, for the third time, we brought our vision for Unity Center. The Planning Commission members acknowledged our willingness to listen to their suggestions and to implement those ideas that they presented to us at the earlier hearings. Both our Architect, Jeri, and Reverend David expressed a collaborative spirit as they described our plans and the ways they have met the requests of the Commission over the last few months. When a Board member asked how many of us were there to support the project, many, many hands were enthusiastically raised. Barbara Lynch gave some historical perspective and offered to have the others of us present speak if the Board wanted additional testimonials. After a few additional requests to incorporate the Board members' creative contributions, we received a unanimous vote approving our plans.

These next months will be filled with the many, many projects that precede any construction project. So, as Spring is the season of turning potential into reality, so it will be for us as we move forward toward turning our dream into a physical reality.

Submitted with love,

Suzanne Perry-Paige
UCWC Board President

