

Unity Center of Walnut Creek
Board of Trustees Meeting
November 20th 2008
Location: Book Center at Unity Center.

A quorum being present the meeting was called to order by President Susan Miller at 7:07 PM

Present:

Board Members: Suzanne Perry Paige, Susan Miller, Mike McGuire, Lisa Nichols, Barbara Tuck Smith, Donna Early, Ron Salazar, and John Rexroat

Minister: Rev. David McArthur

Advisory Board Members: Ali True & Tricia Linden.

Board Members Elect: David Petersen, and Kathy Bate

Absent: Jan Rudolph

Guests: Marion Crew, Dan Delette

Congregational Input

The Casino Royale showed awesome organization and the participants had tons of fun.

Need more relief for volunteer workers so they can enjoy the party too. Especially in the area of child care provided at our Unity Events.

Spiritual sharing: For November: Suzanne
Gratitude and Faith Both work together to make life wonderful.
Next Month - Ali True

Gratitude

11 Cards were sent for the following people for outstanding effort in the Casino Royale Event.

Diana Mesetz: Coordinating Silent Auction and much much more.

Mike Mesetz: Building Scaffolding and Bar.

Judy Masters & Jennifer Seideman: Coordinating the Blackjack Dealers

Tyler Snortum Phelps: DJ And MC

Lynda Stephens: Wrapping/Coordinating the raffle baskets and general help everywhere

Susan Petersen: Coordinating the Children's Room

John Nichols: Donating Wine and Coordinating the bar.

Kevin Slovick of Fun Photo Guys: Documenting the event in pictures

Tiffany and the Concord Senior Center Staff: For being so flexible and supportive

Steve Goldberg and the staff of Three of a Kind Casinos: Being responsive to all our questions, supportive, and giving us a good time.

Margaret Schreiber – Running the Chocolate Fountain

From the board: Tricia Linden - for the decorating, Mike McGuire - for the Clean up, Barbara Tuck Smith - for the Desserts, and Susan Miller - for the Chocolate Fountain In appreciation the board also gave Lisa Nichols a Standing Ovation for her awesome leadership .

Enhancement Focus:

Rob made a presentation based upon the Coaching proposal submitted by he and Veronica Wolfe. The board had a few questions which were well answered. Rev. David shared his perception about how the Coaching Center would support the Unity/New Thought community and why it could be an important addition to the services that we make available.

Visioning:

Rev David spent this time in remembering and reminding us of what the purpose and focus of LIA is really about.

Business Meeting:

Agenda: Additions to today's agenda.
Ron Salazar.

Routine Business:

1. The minutes of the October regular board meeting were E-mailed to all members on October 23rd and a corrected copy on November 12th. All corrections having been made, John moved that the minutes from the October meeting be accepted as corrected.

Seconded by Lisa. Approved by acclamation.

2. Financial Report: Together we read our prosperity Commitment
See attached Treasurer's report.

A long and enthusiastic discussion about fundraisers and how we can enhance ours.

3. Minister's report

Rev. David moved that we establish the Coaching Center in accordance with concept of the proposal as presented.

2nd b y Susan. Motion carried by acclamation.

Note the Be Peace conference is scheduled for March 6, 7, and 8, 2009 with Rita Marie Johnson from Costa Rica and Howard Martin from Heartmath.

Heavy Marketing for people who are interested in receiving training in the speaking/being peace concept. She will also return in May for a special training session.

January Program with Master Sha Friday/Saturday

TITHING

Tithes based upon net operating income for October \$3,275-

\$ 2,200 Unity Association

\$ 300 West Central Region AUC

\$ 300 Silent Unity

\$ 200 Interfaith Council

\$ 275 “Unity in Naperville” a pioneer Church started by Kitty Benson

Moved by Rev D. 2nd by John Tithing Passed Unanimously.

4. President’s report: See attached report.
5. Ron Salazar: Ron thanked the board for their support in his quest to become a Licensed Unity Teacher. He has graduated. And he thanked the board for the things he has learned by serving on the board and working with the people here at the Center. He acknowledged significant growth and understanding about what is involved

Old Business:

1. CAC How we are serving the Homeless. They appear to have migrated to another park. Working with the a Pentacostal Church . Special efforts for Sox, Hats, etc.
2. Casino Royale Wrap up.
We have already had a post event analysis. Will be E-mailed to all.
A number of things came up around the auctions. These same issues seem to be occurring over and over in our history. More people willing to take on leadership roles.
3. Capital Development Committee Meeting Report
Met Wednesday 11/19 with our new LIA leader Don Shaw, several board members, and members of the committee.
Public hearing December 17th. What time and Where?
Kitchen Committee. John & Lynda Rexroat, Kathy Bate, Mary Gessay, Leslie Tremaine, Susan Miller, and Marion Crew
Dec 7th 1:00 PM we will have a Q & A after services to involve the congregation.
Next meeting January 7, 2009 7:30 PM.
SWING SPACE: The Swing Space Committee, represented by Marion Crew and Suzanne announced that Heather Farms will provide us at swing space at a substantially reduced rate. Winslow Center will be the swing swing space on the 4 Sundays in 2009 when Heather Farms will not be available.

The board discussed the issue of who should sign the agreement with the Heather Farms facility. It was agreed by the board that the current approved financial plans for the construction project and the bylaws empower the president of the board to sign this agreement on behalf of the Center

4. Crab Feed

- a. Crab: A concern from Suzanne about the ecological impact of using Crab when the crab population is being depleted. The board enthusiastically agreed to suggest to Leslie that she explore other alternatives.
- b. Leadership: Leslie will head up the Team, February 28th
- c. Team: Need Volunteers for various teams.

5. Ali True offered to arrange for free meeting space at Aegis for meetings, classes, etc. .

New Business:

1. 2009 Gala Fundraiser

October 31st

Committee to coordinate these events.

Some concerns about meeting on Halloween. The board agreed that we will have a party that evening and include events that appeal to the young families.

Need to establish Donor Committee to start in January

Clayton Valley Books – Gift Wrap fundraiser suggested by Lisa. Some Board members said they would be interested in participating. Lisa will E-mail more information.

There being no further business the President declared the regular meeting adjourned at 10:17 PM

Next Board meeting, will be December 18th at 7:00PM

Preceded by dinner at 6:00 – in the YE Room or the Book Center depending upon class schedules. Always need a few folks at 5:30 to set up the tables and chairs. If you can help Please show up a little early. Barbara TS will be sous chef for the evening.

Respectfully submitted

John F. Rexroat
Secretary, Board of Trustees.



Unity Center of Walnut Creek

Susan E. Miller
President, Board of Trustees

1871 Geary Rd. Walnut Creek, CA 94597-2523

unitysusanmiller@yahoo.com

President's Report
November 20, 2008
Board of Trustee's Meeting

Dear Board Members,

The October 26th Annual meeting was very special. We had fabulous food donated by 15 different individuals and served by our helpful, loving staff under the able guidance of Patricia de Michelle. Many commented on the positive, loving experience and deemed the overall meeting one of the best ever!

1. New Board of Trustee Members were elected by acclamation:
For 3 yr terms: Donna Bedford, David Petersen and Jan Rudolph
For 1 yr term: Kathy Bate
2. The 2009 budget was presented to the congregation and was enthusiastically received.
3. The congregation voted unanimously to approve the resolution from the board to pursue financing up to 1.2 million for the completion of the LIA construction project!
4. Our architect, Jerri Holan, attended the meeting and gave a brief overview of the current status of the project.

Marion Crew, Suzanne Perry Paige and Susan Miller have continued to make contacts, gather information and explore our swing space options. A contract was submitted to the Center by the City of Walnut Creek for Heather Farms rooms. Negotiations continue on that front. Susan is talking with Jamil Abu-Hamdeh regarding office space at 2800 Pleasant Hill Road, Pleasant Hill. Suzanne Perry-Paige is talking with folks from the Winslow Center just up the street from the above mentioned office space. More will be discussed at a special call meeting on Tuesday, November 18, 2008 at 4 PM.

The next Capital Development Committee meeting is on Wednesday, November 19, 2008 at 7:30 PM. All are welcome to attend this meeting led by Chair, Jack Shaffer. The Executive Board and the Finance Task Force have been invited as well.

Casino Royale was a lot of FUN! Lisa Nichols and company did a fantastic job of organizing, planning and presenting this fun filled evening. Lisa will report on the net earnings from the evening at our November meeting.

Thanks to Suzanne Perry-Paige for the Spiritual Share at the November meeting!

Respectfully submitted,

Susan E Miller, UCWC Board President



Unity Center — inclusive, heart-centered spirituality

1871 Geary Rd. Walnut Creek, CA 94597 ▪ 925-937-2191 • www.unitycenter.net

**Treasurer’s Report – Suzanne Perry-Paige
Meeting of November 20, 2008**

Balance Sheet as of October 31, 2008:

The total in all Checking/Savings accounts was \$183,330 – an increase of \$27,850 over 10/31/07 and a decrease of \$7,100 from 9/30/08. Current assets are at \$232,052 (including brokerage account and bookstore inventory). We ended the month with \$6,444 in our operating account after payment of all current bills and payroll. The Center also has substantial value in fixed assets including building, land, furniture and equipment.

Profit & Loss – Budget v. Actual through August:

Our first ten months of the year (83%) have delivered us with some pleasant and unexpected gifts of abundance. A few sources that were budgeted have not yet been recognized. We ended October YTD with operating income at 81.2% and expenses at 80.8%. With gratitude, we were able to move net profits from below the Net Ordinary Income line into Income – Special Events – to end the month with a negative (\$3,343.72). Those net funds moved into income were: Renewal Retreat \$2,000; Choir Fundraisers \$3,000 and the first funds from the Casino night of \$2,000. Additional Casino night funds will be transferred once all income and expense has been recorded.

YTD Gross Profit (Including COGS):	Budget	\$371,591.00	83.0% of annual
	Actual	\$360,081.73	80.4%
YTD Expense:	Budget	\$368,745.76	83.0% of annual
	Actual	\$359,041.59	80.8%

Profit & Loss – Monthly Comparison

	October 2008	Year to Date
Net Ordinary Income	(\$ 3,343.72)	\$ 1,040.14
Total Income (4 Sundays)	\$35,622.79	\$378,151.04
Cost of Goods Sold	2,868.93	18,069.31
Gross Profit	32,753.86	360,081.73
Expense	\$36,097.58	359,041.59

Comments

The net ordinary income (income less expense) for the last three months (August, September and October) was in the negative after seeing good profit earlier in the year. Because of early 2008 giving and other income, we remain with a positive \$1,040 year to date. A few accounts of note compared to YTD budget are: Adult Ed Classes +\$2K, Adult Ed Events (\$6K), Bookstore (\$3K), LO Sunday (\$1,200), LO Weekly +\$5K, LO Keys to the Kingdom +\$12K, and Bequests +\$6,600. Fundraisers for this year were budgeted close to last year's actual and, while giving to us in many ways including financially, are currently under budget by \$23,000. Most of the profit from the Casino night is yet to be included so will contribute to our operations for the year.

Average weekly attendance for 2008 thru October again dropped slightly to an average of 232 compared to 241 in 2007 and over 250 for the prior few years. The financial giving to our operating budget has increased over past years to \$26.16 per person per week – an increase of around \$3 per person per week. We also want to remember that our congregation is giving generously to our Love In Action building goals. This may be an indicator that those who continue with us on our Unity path are growing their recognition of abundance and commitment to tithing. It is also a reminder that we will benefit our church, and our world, by growing our committed membership and by bringing our love and our message to those who are ready to join us. For that, we are truly grateful!

Sent to you with love and gratitude,

Suzanne Perry-Paige



Unity Center — inclusive, heart-centered spirituality

1871 Geary Rd. Walnut Creek, CA 94597 • 925-937-2191 • www.unitycenter.net

Minister's Report - Rev. David McArthur
2008, Creating with Love
November 18, 2008

Dear Board Members,

COMPLETED!

- Annual Membership Meeting
 - Faith filled approval of our financing for LIA renovation!
- Casino Royale
 - Wonderfully fun and successful
 - Thank you to Lisa Nichols and all her team!!!
- UCWC hosting the Interfaith Counsel Annual Meeting - November 9, 2008
- YE Program
 - Halloween during Annual Meeting 10/26
 - Kids Fall Rally 11/7- 11/9
- Adult Education
 - Fall Classes Completed
 - Dr Len Saputo workshop

YE Program upcoming

- Kensington Singing 12/19 6:30pm
- Making a special Christmas Gift 12/14 1-5pm YE Room
- Kids Christmas Party 12/24 2-4pm YE Room
- Family Christmas Eve Candle lighting service

Capital Development Team

- With the congregation having giving their blessing:
- Our team is meeting on Wednesday to put together a time line for all that is before us. Look for that report at our meeting.

Love in Action

- Thank you to Don Shaw for stepping up as our new LIA director. Don will be brought up to date on the whole project at our Wednesday evening Capital Development Team meeting

Unity Coaching Center

- Rob Seidensspinner and Veronica Wolf have created an excellent proposal for us to consider at this board meeting.

Adult Education (many thanks to our Adult Ed Curriculum Team)

- Classes are selected for our winter term and will be published in January's Centerpoint

Special Events Upcoming

- Thanksgiving Service Nov 26 (Thanksgiving eve) by Heart Ministers
- Nov. 27 Thanksgiving dinner at our Center
- Native American Service – Nov. 30th let by Rob Seidensspinner
- Remembrance Service – Wednesday Dec 10
- Christmas Party – Saturday Dec 13
- Choir's Special Christmas Sunday - Dec 21
- Christmas Eve Family Candle Lighting Service –

- Christmas Eve Adult Candle Lighting Service
- Burning Bowl Service New Years Eve
- Crab Feed – February 28, 2009

Spring Major Events being planned

- Master Sha - Chinese Healer and teacher Jan 17, 18
- Costa Rica Trip – Feb 13 to 23
- BePeace Conference – March 6-8
- April 5 – last service in sanctuary
- April 12 – Easter at the Leshner Center
- April 19 – First service in new location
- BePeace Training – May 25 to 29

Pastoral Ministry

- New Heart Minister Classes are in progress.
- We have a wonderful group of Heart Ministers training with Don Eggleston

David's Schedule past

- Nov. 11 – 14 David was at Unity Village
 - conducting and organizational review with the CEO of the Association and the Chairs
 - (note: things are going very well and we found some room for improvement)
 - David participated in the Unity Movement Advisory Council comprised of the leaders of both the Association and Unity School
 - Wonderful steps were taken toward an expanded prosperity

David's Schedule upcoming

- Nov. 28 to Dec 1 – David and Kathryn are out of town over the Thanksgiving Holiday
- Dec 25 – Dec 30 – David and Kathryn are in Seattle with family over the week between Christmas and New Years
 - Rev. Denise Schellink, a Unity Minister from Davis CA, is conducting the Dec 28 Sunday services.
 - David is back for the Burning Bowl service New Years Eve.

Important Board Dates

[Remember to sign up for Costa Rica trip!]

- **December 13th – Christmas Party**
- **December 18th – Dec. Board Meeting**
- **December 24th – Christmas Eve services**
- **December 31 – Burning Bowl Services**
- **February 28th – Crab Feed**

With a grateful heart,
Rev. David

**God's prospering, healing, harmonizing love flows freely through our Center
and through all its people. We are greatly blessed.**